

Andrea Jacobs

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Objective

I am actively seeking an apprenticeship in which I can learn more about the information technology sector. I am interested in learning computer programming and writing code. I currently work doing basic web development, but am interested in growing my hobby into a career. I have strong problem solving and logical thinking skills.

Key Skills

- Contingency Planning
- Action Oriented
- Deductive Reasoning
- Tactical Operations
- Handle Confidential Information
- Focused Execution
- Basic Math
- Quantitative Analysis
- Basic HTML
- WordPress

Work Experience

Magnolia Coffee Shop, Barista

April 2018

- I take customer orders and log them in our computer system. I am responsible for creating a positive and welcoming environment to increase customer satisfaction. I make specialized coffee drinks. During peak hours I handle many tasks simultaneously. I perform daily inventory reviews and report what items need to be restocked. I have also been using our branches computer system to help with shift scheduling and payroll. I also update our website with deals and coupons.

United States Army, Parachute Rigger

June 2011 - March 2018

- The parachute rigger supervises or packs and repairs cargo and personnel parachutes, and rigs equipment and supply containers for airdrop.

Education

George Washington High School

High School or equivalent, May 2011