**151327: AHOBPR > Clinical Portal > Report > Ad Hoc by Indicidual > HTML Report**



State:Draft

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Test Data:Unassigned

Copied To:AHOBPR > Clinical Portal > Report > Ad Hoc by Indicidual > SSRS Report, AHOBPR > Clinical Portal > Report > Ad Hoc by Location > HTML Report

Description:

# Summary

## Categories

AHOBPR: Clinical Portal Test: Unassigned

# Formal Review

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Log into the Clinical Portal Any Role

Expected Results

The Registry Search page is displayed

Comments Validates

Attachments

**Step 2**

**Execution Step**

Description

Click “Reporting” tab

Expected Results

Reporting > Status by Location Report is displayed by default.

Comments

Validates

Attachments

## Step 3

**Execution Step**

Description

Select ‘Ad Hoc Report by Individual’ menu item

Expected Results

Reporting > Ad Hoc Report by Individual step 1 of 2 page is displayed with the following: Select the Data Elements for Ad Hoc Report – Step 1 of 2 **(**Please select at least one)

* Click here to load or delete saved search criteria - link (only displayed if user has saved search criteria

Data Element check boxes

* Registrant Status
* Location (VISN or Facility)
* Health Factor
* Subpopulation Flag
* Admin Flag
* Response to specific question
* Death Flag
* Gender
* Health Care (VA Care) Enrollment Status
* Date Range for Registrant Current Status
* Registrant Address State
* Email
* Deployment Stage
* Duty Status (Active Duty, Guard/Reserve, Retiree, Separated, or Unknown)
* Health Concerns? Yes/No (Yes=any positive response to Q3.A-3.K)
* Request to be Seen? Yes/No (Yes=any positive response to Q7.B)
* Deployment Country
  + None
  + All Deployments
  + Deployments With Exposure Responses
* Date Range for Questionnaire
  + None
  + Questionnaire Start Date
  + Questionnaire Completion Date
* Race
* Ethnicity
* AHOBPR Evaluation
* Closest Facility
* Contact Preference
* Deployment Indicators

<Go to Step 2> button

<Clear> button

Comments

Validates

Attachments

**Step 4**

**Execution Step**

Description

Hover over the Location label

Expected Results

Tool Tip appears with the following message:

Location has two filter options: The facility that a registrant is (1) assigned or (2) had their AHOBPR Evaluation as reported in CDW. The Selection Criteria allows the user to filter with all locations, one VISN, one Main Facility, or One Sub-Facility, or Registrants who have no location reported.

(tool tips on page 2:

Assigned Location is a VISN or Facility that a registrant is assigned to as reported in CDW. The Selection Criteria allows the user to filter on all locations, one VISN, Main Facility, or one Sub-Facility, or Registrants who are not assigned.

AHOBPR Evaluation Location is a VISN or Facility where a registrant had their most recent AHOBPR Evaluation as reported in CDW. The Selection Criteria allows the user to filter with all locations, one VISN, Main Facility, or one Sub-Facility, or Registrants who have not had AHOBPR Evaluation.)

Comments Validates Attachments

**Step 5**

**Execution Step**

Description

Hover over the Registrant Status

Expected Results

Tool Tip appears with the following message:

Status is the status of the registrant’s questionnaire: No Consent, Consent, Not Eligible, Review, Review Not-Eligible, Eligible, and Participant. The Selection Criteria allows a user to filter with one or more statuses.

Comments Validates

Attachments

**Step 6**

**Execution Step**

Description

Hover over the Health Factor label

Expected Results

Tool Tip appears with the following message:

Health Factors are entered into the CPRS Template by a Health Care Provider during the Clinical Exposure Evaluation. This data will only be available for registrants in Participant status and have had a Clinical Exposure Evaluation. The Selection Criteria allows the user to filter with one or more health factors.

Comments

Validates Attachments

**Step 7**

**Execution Step**

Description

Hover over the Subpopulation Flag label

Expected Results

Tool Tip appears with the following message:

Subpopulation Flag is a flag on the registrant record set by a Clinical Portal user. The Selection Criteria allows the user to filter with one subpopulation flag.

Comments Validates

Attachments

**Step 8**

**Execution Step**

Description

Hover over the Admin Flag label

Expected Results

Tool Tip appears with the following message:

Admin Flag is a flag on the registrant record set by a Clinical Portal user. A registrant record could have more than one of the same Admin Flag. The Selection Criteria allows the user to filter with one Admin Flag and a date range the flag was set

Comments Validates

Attachments

**Step 9**

**Execution Step**

Description

Hover over the Response to Specific Question label

Expected Results

Tool Tip appears with the following message:

Specific Question is a question and response from a completed questionnaire. This data will only be available for registrants in Participant status. The Selection Criteria allows the user to filter with one question and one or more responses.

Comments

Validates Attachments

**Step 10**

**Execution Step**

Description

Hover over the Death Flag label

Expected Results

Tool Tip appears with the following message:

Death Flag is set when a Registrant is deceased. The Selection Criteria allows the user to exclude registrants that are deceased.

Comments Validates Attachments

**Step 11**

**Execution Step**

Description

Hover over the Race label

Expected Results

Tool Tip appears with the following message:

Race is the hereditary group to which the registrant identifies with. The Selection Criteria allows the user to filter by one Race.

Comments Validates

Attachments

**Step 12**

**Execution Step**

Description

Hover over the Gender label

Expected Results

Tool Tip appears with the following message:

Gender is the sex of the registrant. The Selection Criteria allows the user to filter by one Gender.

Comments Validates

Attachments

**Step 13**

**Execution Step**

Description

Hover over the Ethnicity label

Expected Results

Tool Tip appears with the following message:

Ethnicity is the ethnic affiliation of the Registrant. The Selection Criteria allows the user to filter by one Ethnicity

Comments

Validates

Attachments

**Step 14**

**Execution Step**

Description

Hover over the Health Care (VA Care) Enrollment Status label

Expected Results

Tool Tip appears with the following message:

Health Care Enrollment Status is the Registrant’s status in VA Care. The Selection Criteria allows the user to filter by one Health Care Enrolment Status.

Comments

Validates Attachments

**Step 15**

**Execution Step**

Description

Hover over the AHOBPR Evaluation label

Expected Results

Tool Tip appears with the following message:

AHOBPR Evaluation is the Registrant’s in-person evaluation status. The Selection Criteria allows the user to filter by if the Registrant has had an in-person evaluation or not.

Comments Validates

Attachments

**Step 16**

**Execution Step**

Description

Hover over the Date Range for Registrant Current Status

Expected Results

Tool Tip appears with the following message:

Date Range for Registrant Current Status is the date of the current status. The Selection Criteria allows the user to filter by a date range for the current status or all statuses within the date range.

Comments

Validates Attachments

**Step 17**

**Execution Step**

Description

Hover over the Closest Facility

Expected Results

Tool Tip appears with the following message:

Closest Facility is the registrant’s closest VA medical Facility. The Selection Criteria allows the user to filter by registrants’ closest facility.

Comments Validates Attachments

**Step 18**

**Execution Step**

Description

Hover over the Registrant Address State

Expected Results

Tool Tip appears with the following message:

State is the state from the current address a registrant has in AHOBPR. The Selection Criteria allows a user to filter with one or more states.

Comments Validates

Attachments

**Step 19**

**Execution Step**

Description

Hover over the Email

Expected Results

Tool Tip appears with the following message:

Registrant Email **is the email the registrant entered into contact information. The Selection Criteria allows a user to filter by registrants with or without email addresses.**

Comments

Validates Attachments

**Step 20**

**Execution Step**

Description

Hover over the Deployment Stage

Expected Results

Tool Tip appears with the following message:

Deployment Stage indicated if a deployment has been reviewed. The Selection Criteria allows a user to filter by Registrants that

have at least one deployment in the Stage selected.

Comments Validates Attachments

**Step 21**

**Execution Step**

Description

Hover over the Contact Preference

Expected Results

Tool Tip appears with the following message:

Contact Preference is for the preferred method of being contacted. **The Selection Criteria allows a user to filter by a contact preference.**

Comments Validates

Attachments

**Step 22**

**Execution Step**

Description

Hover over the Deployment Indicators

Expected Results

Tool Tip appears with the following message:

Post 9/11 indicates that an individual deployed to a combat **theater** in support of a Post 9/11 overseas contingency operation. Pre 9/ 11 indicates that an individual was known to have deployed at least once to theater during the GW I era that ended with 9/11. The Selection Criteria allows a user to filter **by** one deployment indicator.

Comments Validates

Attachments

**Step 23**

**Execution Step**

Description

1. Select Data Element(s):
   * Registrant Status
   * Request to be seen?
   * AHOBPR Evaluation
2. Click on <Go to Step 2> button.

Expected Results

Reporting > AD HOC Report by Individual page refreshes and displays with the following report menu options:

•

•

Selection Criteria – Step 2 of 2 (Please select at least one)

Click here to load or delete saved search criteria (only displayed if user has saved search criteria)

•

Registrant Status multiple select list box w/ options:

•

•

•

•

Add

Add All Remove Remove All

•

Request to be seen? Radio button w/ options:

•

•

•

All

Yes No

•

AHOBPR Evaluation radio buttons w/ options:

•

•

•

All

Yes No

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<Run Report> button

<Print/Export Report> button

<Save Search Criteria> button

<Clear> button

<Back to Step 1> button

Comments

Validates

Attachments

**Step 24**

**Execution Step**

Description

1. Select Data Element(s):
   * Registrant Status: Participant
   * Request to be seen?: Yes
   * AHOBPR Evaluation: No
2. Click <Run Report> button

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments

Validates Attachments

**Step 25**

**Execution Step**

Description

Click on <Back to Step 1> button.

Expected Results

Reporting > AD HOC Report by Individual page refreshes and displays with the following report menu options:

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Selection Criteria – Step 2 of 1 (Please select at least one)

Comments

Validates

Attachments

**Step 26**

**Execution Step**

Description

1. Select Data Element(s):
   * Registrant Address State
   * Email
   * Deployment Stage
   * Contact Preference
   * Deployment Indicators
2. Click on <Go to Step 2> button.

Expected Results

Reporting > AD HOC Report by Individual page refreshes and displays with the following report menu options:

•

•

Selection Criteria – Step 2 of 2 (Please select at least one)

Click here to load or delete saved search criteria (only displayed if user has saved search criteria)

•

State multiple select list box w/ options:

•

•

•

54 States and Territories

AA, AE

Foreign Country/Other

•

Contact Preference dropdown w/ options:

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•

•

•

•

Email from the VA

I do not wish to receive an updated information Letter/U.S. Mail

Through the Department of Defense

VA social media (e.g. twitter, Facebook) VA Web site

•

Email Radio button w/ options:

•

•

•

All

Yes No

•

Deployment Indicators radio buttons w/ options:

•

All

* Pre 9/11 Deployment (Gulf War)
* Post 9/11 Deployment (OIF, OEF, OND)
* Deployment Stage
  + All
  + Accepted
  + New
  + Not Eligible
  + Refuted
  + Rejected
  + Verified

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<Run Report> button

<Print/Export Report> button

<Save Search Criteria> button

<Clear> button

<Back to Step 1> button

Comments

Validates

Attachments

**Step 27**

**Execution Step**

Description

1. Select Data Element(s):
   * Registrant Address State: VA
2. Click <Run Report> button

To Validate Results: Select the same filter in the Registrant Contact Information Report and record the result.

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments Validates

Attachments

**Step 28**

**Execution Step**

Description

Click <Clear> button

Expected Results

Results and filters are reset Comments

Validates

Attachments

**Step 29**

**Execution Step**

Description

1. Select Data Element(s):
   * Email: Y
2. Click <Run Report> button

To Validate Results: Select the same filter in the Registrant Contact Information Report and record the result.

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments

Validates Attachments

**Step 30**

**Execution Step**

Description

Click <Clear> button

Expected Results

Results and filters are reset Comments

Validates Attachments

**Step 31**

**Execution Step**

Description

1. Select Data Element(s):
   * Deployment Stage: Accepted
2. Click <Run Report> button

To Validate Results: All Registrant Status should be Reviewed-Eligible.

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments Validates

Attachments

**Step 32**

**Execution Step**

Description

Click <Clear> button

Expected Results

Results and filters are reset

Comments

Validates

Attachments

**Step 33**

**Execution Step**

Description

1. Select Data Element(s):
   * Contact Preference: Email from the VA
2. Click <Run Report> button

To Validate Results: Select the same filter in the Registrant Contact Information Report and record the result.

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments Validates

Attachments

**Step 34**

**Execution Step**

Description

Click <Clear> button

Expected Results

Results and filters are reset Comments

Validates

Attachments

**Step 35**

**Execution Step**

Description

1. Select Data Element(s):
   * Deployment Indicators: Pre 9/11
2. Click <Run Report> button

Expected Results

The REPORTING > AD HOC REPORT By INDIVIDUAL page refreshes with the data grid with the following header: Report Results:

Total Number of Results Found: Total Number of Registrants, based on the selection criteria. To sort please click table headings

And, following columns:

1. Registrants Name – drilldown link.- sortable.
2. Date of Birth .- sortable
3. Registrant Status .- sortable
4. Duty Status .- sortable
5. Questionnaire Start Date .- sortable
6. Questionnaire Completed Date .- sortable
7. Health Concerns? .- sortable
8. Request to be Seen? .- sortable
9. Subpopulation Flag.- sortable 10.Admin Flag.- sortable 11.Deployment Country .- sortable

Report should only display status(s) selected

Comments

Validates Attachments

**Step 36**

**Execution Step**

Description

Click on a Registrant Name.

Expected Results

The Registrants > Registrant > Clinically Relevant Summary page is displayed with the following:

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•

Registrant Information Header

Questionnaire Review Menu (left section) Registrant Summary page

•

•

•

Health Factors message:

Clinically Relevant Summary

Questionnaire Version: (number)

Comments

Validates

Attachments

# Associated E-Signatures

**Signed Action Signer Comment Additional Information**