**151269: AHOBPR > Clinical Portal > Registration**



State:Draft

Originator:Yager, Leslie P. (ASMR) Owner:Unassigned Type:Manual

Test Data:Unassigned Description:

**Summary**

**Categories**

AHOBPR: Clinical Portal Test: Unassigned

**Formal Review**

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Verify the user is a new user to the AHOBPR Clinical Portal. Expected Results

Comments Validates

Attachments

**Step 2**

**Execution Step**

Description

log into the Application

Expected Results

the Registration (CreateAccount.aspx) page displays with the following:

**You are not currently authorized to use this application.**

**Please enter the following information to request an account:**

* AD Username - Prepopulated textbox
* Full Name - Textbox (Required)
* First Name - Textbox (Required)
* Middle Name - Textbox
* Last Name - Textbox (Required)
* Maiden Name - Textbox
* Employee Number - Textbox
* Job Title - Textbox (Required)
* Primary Job - Dropdown (Required)
* Secondary Job - Dropdown (Required)
* Job Location - Dropdown (Required)
* Email Address - Textbox (Required)
* Telephone - Textbox (Required)
* Fax - Textbox
* <Create Account> button

Comments Validates Attachments

**Step 3**

**Execution Step**

Description

Click <Create Account> button

Expected Results

Message should appear informing the user to complete the required fields Comments

Validates

Attachments

**Step 4**

**Execution Step**

Description

Enter Required information Click <Create Account> button

Expected Results

Page displays with the following:

“If you have a VistA account, click below to validate you credentials. Once your VistA credentials are validated your account will be approved.

I have an active VistA account ( link)

If you don’t have a VistA account contact the AHOBPR Help Desk (877) 470-5947 -Weekdays 7a.m. – 7p.m (CT).”

Comments Validates Attachments

**Step 5**

**Execution Step**

Description

Log in as Registry Manager will need another user to help

Expected Results

Comments

Validates Attachments

**Step 6**

**Execution Step**

Description

Verify the user information appears in User Management Approve account

Expected Results Comments Validates

Attachments

**Step 7**

**Execution Step**

Description

Log in as new user

Expected Results

Registrants > Registrant Search page displays User is Care Team Role.

Comments Validates

Attachments

**Associated E-Signatures**

**Signed Action Signer Comment Additional Information**