**145863: AHOBPR > Clinical Portal > User Admin**



State:Draft

Originator:Yager, Leslie P. (ASMR) Owner:Unassigned Type:Manual

Test Data:Unassigned Description:

# Summary

**Categories**

AHOBPR: Unassigned Test: Unassigned

# Formal Review

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Log into Clinical Portal Role(s): Registry Manager

Expected Results

Registrants > Registrant Search page is displayed

Comments Validates

Attachments

**Step 2**

**Execution Step**

Description

Click on the Administration tab

Expected Results

Administration > Users page is displayed

Manage Users section:

* Search By Username
* Search By Type – dropdown
* <Search> button
* <Add User> button

Comments Validates

Attachments

**Step 3**

**Execution Step**

Description

Click on the Search button, without making any selection.

Expected Results

Administration > Users page is refreshed with the following: Items Per Page

To sort please click table headings

* ID – link to login
* User Name
* Last VistA Login – date and time
* Last AHOBPR Login – date and time
* Roles – link
* Deactivate - links

Comments Validates Attachments

**Step 4**

**Execution Step**

Description

Enter the first name in Search By Username text box: Full Name

click on the Search button

Expected Results

List of Users with the First name is listed with the following column headings:

* ID – link to login
* User Name
* Last VistA Login – date and time
* Last AHOBPR Login – date and time
* Roles – link
* Deactivate - links

Active Users Pending Users Inactive Users

<Add User> button NOTE:

Active users Name is displayed in Green Font Pending Users Name is displayed in Orange Font Inactive Users Name is displayed in Red Font

Comments Validates

Attachments

**Step 5**

**Execution Step**

Description

Enter the Last name in Search By Username text box: Full Name click on the Search button

Expected Results

List of Users with the Last name are listed

Comments

Validates Attachments

**Step 6**

**Execution Step**

Description

Enter the Username in Search By Username text box: Full Name click on the Search button

Expected Results

List of Users with the username are listed

Comments Validates

Attachments

**Step 7**

**Execution Step**

Description

Enter the Username in Search By Username text box: Partial name (VHA) click on the Search button

Expected Results

List of Users with the username are listed

Comments

Validates Attachments

**Step 8**

**Execution Step**

Description

Click on the Column heading ID

Expected Results

ID column is sorted either descending or ascending order

Comments

Validates Attachments

**Step 9**

**Execution Step**

Description

Click on the Column heading Username

Expected Results

Username column is sorted alphabetically

Comments

Validates Attachments

**Step 10**

**Execution Step**

Description

Click on the ID link of a user.

Expected Results

Edit User Account information page is displayed with the following data elements with the edit capability:

* Username
* Full Name (Required)
* First Name (Required)
* Middle Name
* Last Name (Required)
* Maiden Name
* Employee Number
* Job Title (Required)
* Primary Job (Required)
* Secondary Job (Required)
* Job Location (Required)
* Email Address (Required)
* Telephone (Required)
* Fax

Following read only information is displayed

* Created By
* Created On
* Updated By
* Updated On
* Last Login
* Last VistA Login
* Account Status

Following buttons are listed:

* <Save>
* <Close>

<Deactivate> or <Activate>

Comments Validates Attachments

**Step 11**

**Execution Step**

Description

Make the appropriate changes to the fields click <Save>.button

Expected Results

Pop up Message is displayed with the following: Save Successful!

<Ok> Button

Comments Validates

Attachments

**Step 12**

**Execution Step**

Description

Click on OK Button

Expected Results

The Edit User Account information page is displayed

Comments Validates

Attachments

**Step 13**

**Execution Step**

Description

Click <Close>.button

Expected Results

ADMINSTRATION > Users > Manage Users displays

Comments

Validates Attachments

**Step 14**

**Execution Step**

Description

Click <Search> button, without making any selection

Expected Results

An existing list of AHOBPR Clinical Portal users is displayed with the following columns:

* ID – link to login
* User Name
* Last VistA Login – date and time
* Last AHOBPR Login – date and time

For each ID Roles, and Deactivate links are listed

On top of the table Items Per Page is displayed with the drop down menu. To sort please click table headings

Comments Validates

Attachments

**Step 15**

**Execution Step**

Description

Click on the Roles link of a users

Expected Results

Edit User Role Information page is displayed with the following data element:

**User Profile**

* Username
* Full Name
* Employee Number
* Job Title

**Roles** – (are displayed with a checkbox in the front):

* AHOBPR Registry Manager
* AHOBPR Advanced User
* AHOBPR Care Team

<Save> and <Close> button

Comments Validates

Attachments

**Step 16**

**Execution Step**

Description

Verify the system allows the user to select a role.

Expected Results

The system allows the user to select a role.

Comments Validates Attachments

**Step 17**

**Execution Step**

Description

Click on the Save button.

Expected Results

A pop-up screen is displayed with a message that reads “Save Successful” and an <OK> button.

Comments Validates

Attachments

**Step 18**

**Execution Step**

Description

Click on the button that reads OK.

Expected Results

The Pop-up screen disappears and Edit User Role Information is displayed.

Comments Validates

Attachments

**Step 19**

**Execution Step**

Description

Click <Close>. button

Expected Results

Manage users page is displayed.

Comments

Validates Attachments

**Step 20**

**Execution Step**

Description

Click on <Add User> button

Expected Results

Add User page is displayed with the following fields: Administration > Add User

Search User name

To add a new user, first Search if the Username exits in the Registries application: Search Username – Text box

<Search> and <Clear> buttons

<Close>, <Activate>, <Approve> buttons are displayed at the bottom. On the left side panel following Menu tabs are displayed:

* Users
* Role Matrix
* Registry Flags

On the left side of the page under menu the following information is displayed:

* Current User
* Role(s)

Current Date & Time

Comments Validates Attachments

**Step 21**

**Execution Step**

Description

Enter name in Search Username text box click on <Search> button

Expected Results

Edit User Account Information page is displayed with the following fields:

* Username
* Full Name (Required)
* First Name (Required)
* Middle Name
* Last Name (Required)
* Maiden Name
* Employee Number
* Job Title (Required)
* Primary Job (Required)
* Secondary Job (Required)
* Job Location (Required)
* Email Address (Required)
* Telephone (Required)
* Fax

<Save> and <Close> Buttons are there

Comments

Validates

Attachments

**Step 22**

**Execution Step**

Description

Click on <Close> button

Expected Results

ADMINSTRATION > Add Users

Manage Users displays

Comments Validates

Attachments

**Step 23**

**Execution Step**

Description

Click on <Add User> button

Expected Results

Add User page is displayed

Comments Validates

Attachments

**Step 24**

**Execution Step**

Description

Enter “username” of Active user in Search Username text box click on <Search> button

Expected Results

Add User page is displayed

Comments Validates

Attachments

**Step 25**

**Execution Step**

Description

Click on <view/Edit user Account> button

Expected Results

Edit User Account information page is displayed

Comments Validates Attachments

**Step 26**

**Execution Step**

Description

Click on <Close> button

Expected Results

Manage users page is displayed.

Comments Validates

Attachments

**Step 27**

**Execution Step**

Description

Enter “username” of a Pending user in Search Username text box click on <Search> button

Expected Results

Edit User Account Information page is displayed

Comments Validates

Attachments

**Step 28**

**Execution Step**

Description

Click on Activate button

Expected Results

Manage users page is displayed.

Comments Validates

Attachments

**Step 29**

**Execution Step**

Description

Click on <close> button

Expected Results

Manage users page is displayed.

Comments Validates Attachments

**Step 30**

**Execution Step**

Description

Click on <Add User> button

Expected Results

Add User page is displayed

Comments

Validates Attachments

**Step 31**

**Execution Step**

Description

Enter “username” in search Username field click on Search button

Expected Results

Edit User Account Information page is displayed

Comments Validates

Attachments

**Step 32**

**Execution Step**

Description

Enter Full Name Enter First Name Enter Middle Name Enter Last Name Enter Maiden Name Click on Save button

Expected Results

Pop up window is displayed with the following message:

Save Successful!

<OK> button

Comments Validates Attachments

**Step 33**

**Execution Step**

Description

Click on Ok button

Expected Results

Edit User Account Information page is displayed

Comments Validates

Attachments

**Step 34**

**Execution Step**

Description

Click on Close button

Expected Results

Manage users page is displayed.

Comments Validates

Attachments

**Step 35**

**Execution Step**

Description

Find User with User Role: Advanced User Search for User

Click Registrant ID link

Expected Results

Edit User Account Information page is displayed with the following fields:

* Username
* Full Name (Required)
* First Name (Required)
* Middle Name
* Last Name (Required)
* Maiden Name
* Employee Number
* Job Title (Required)
* Primary Job (Required)
* Secondary Job (Required)
* Job Location (Required)
* Email Address (Required)
* Telephone (Required)
* Fax
* **Change Status States filter**

<Save> and <Close> Buttons are there

Comments Validates Attachments

**Associated E-Signatures**

**Signed Action Signer Comment Additional Information**