**145859: AHOBPR > Clinical Portal > Action Tracking > Search Actions**



State:Draft

Originator:Yager, Leslie P. (ASMR) Owner:Unassigned Type:Manual

Test Data:Unassigned Description:

**Summary**

**Categories**

AHOBPR: Unassigned Test: Unassigned

**Formal Review**

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Log into the Clinical Portal Role: Registry Manager

Expected Results

The Registry Search page is displayed

Comments Validates

Attachments

**Step 2**

**Execution Step**

Description

Click the Administration menu item

Expected Results

Administration > Users page is displayed

Comments

Validates Attachments

**Step 3**

**Execution Step**

Description

Click Action Tracking menu item

Expected Results

Administration > Action Tracking page is displayed

Comments Validates Attachments

**Step 4**

**Execution Step**

Description

Select Action search criteria: Action Type – User Login

Expected Results

Filters Selected

Comments Validates

Attachments

**Step 5**

**Execution Step**

Description

Click <Clear> button

Expected Results

Filters Cleared

Comments Validates

Attachments

**Step 6**

**Execution Step**

Description

Select Action search criteria: Action Type – User Login Click <Search> button

Expected Results

Administration > Action Tracking page is refreshed with the following: Search Results section:

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Total Number of Results Found: #

Items Per Page (10,25,50,100) Results table:

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User Name - sortable

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•

Date Time - sortable

Action- sortable Details

# or Registrants

Comments

Validates

Attachments

**Step 7**

**Execution Step**

Description

Click <Clear> button

Expected Results

Filters Cleared

Comments Validates

Attachments

**Step 8**

**Execution Step**

Description

Select Action search criteria: Action Type – Registrant Opened Enter From Date: One Week ago

Click <Search> button

Expected Results

Administration > Action Tracking page is refreshes with the following: Search Results section:

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Total Number of Results Found: #

Items Per Page (10,25,50,100) Results table:

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User Name - sortable

Date Time - sortable Action- sortable Details

# or Registrants

Comments

Validates

Attachments

**Step 9**

**Execution Step**

Description

Select Items Per Page: 100

Expected Results

Administration > Action Tracking page is refreshes

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Table displays all or 100 items

All the dates are within the time period selected

Comments

Validates

Attachments

**Step 10**

**Execution Step**

Description

Click <Clear> button

Expected Results

Administration > Action Tracking page is refreshes Clearing search criteria and results

Comments Validates

Attachments

**Step 11**

**Execution Step**

Description

Select Action search criteria: Action Type - Enter From Date: One Week ago

Enter To Date: Todays date Click <Search> button

Expected Results

Administration > Action Tracking page is refreshed with the results Comments

Validates

Attachments

**Step 12**

**Execution Step**

Description

Select Items Per Page: 50

Expected Results

Administration > Action Tracking page is refreshes

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Table displays all or 50 items

All the dates are within the time period selected

Comments

Validates Attachments

**Step 13**

**Execution Step**

Description

Click <Clear> button

Expected Results

Administration > Action Tracking page is refreshes Clearing search criteria and results

Comments

Validates Attachments

**Step 14**

**Execution Step**

Description

Select Action search criteria: Action Type - Enter To Date: Todays date

Click <Search> button

Expected Results

Administration > Action Tracking page is refreshed with the results Comments

Validates

Attachments

**Step 15**

**Execution Step**

Description

Select Items Per Page: 100

Expected Results

Administration > Action Tracking page is refreshes

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Table displays all or 100 items

All the dates are within the time period selected

Comments

Validates

Attachments

**Associated E-Signatures**

**Signed Action Signer Comment Additional Information**