**135030: AHOBOR > Clinical Portal > Change Status Advanced User**



State:Draft

Originator:PII Owner:PII

Type:Manual

Test Data:Unassigned

Description: Advanced Users have the ability to change the status of Questionnaires in Review status limited to the states selected on the My Account page.

# Summary

**Categories**

AHOBPR: Clinical Portal Test: Unassigned

# Formal Review

General Comments

**Manual Steps**

**Step 1**

**Execution Step**

Description

Log into the Clinical Portal as an Advanced User.

If a Registry Manager click Admin > Search for your name > Click Roles next to your name > Check ONLY the Advanced User > Reload the Clinical Portal

If Help Desk or Care Team role ask a Registry Manager to update your role

Expected Results

Page opens on Registrant Search page

Registrant Menu options will include Change Status Comments

Validates

Attachments

**Step 2**

**Execution Step**

Description

Click My Account tab

Expected Results

Change Status states option displays Comments

Validates

Attachments

**Step 3**

**Execution Step**

Description

Verify NO states are selected

Expected Results

Change Status Stated Selected is emply Comments

Validates

Attachments

**Step 4**

**Execution Step**

Description

Click Registrants tab

Expected Results

Registrant Search page displays Comments

Validates

Attachments

**Step 5**

**Execution Step**

Description

Click Change Status menu item

Expected Results Message displays

"you must select at least one state on the My Account page" Comments

Validates

Attachments

**Step 6**

**Execution Step**

Description

Click My Account tab

Expected Results

My Account page displays

Comments

Validates

Attachments

**Step 7**

**Execution Step**

Description

Select VA in the Change Status States

Expected Results VA is selected

Comments Validates

Attachments

**Step 8**

**Execution Step**

Description

Click Registrants tab > Change Status menu item

Expected Results

Change Status search page displays Comments

Validates

Attachments

**Step 9**

**Execution Step**

Description

Select Review status Click Search

Expected Results

Search Results should only display registrants with VA in their Address Comments

Validates

Attachments

**Step 10**

**Execution Step**

Description

Click My Account tab

Expected Results

My Account page displays Comments

Validates Attachments

**Step 11**

**Execution Step**

Description

Select VA and MD in the Change Status States

Expected Results VA, MD are selected

Comments Validates

Attachments

**Step 12**

**Execution Step**

Description

Click Registrants tab > Change Status menu item

Expected Results

Change Status search page displays Comments

Validates

Attachments

**Step 13**

**Execution Step**

Description

Select Review status Click Search

Expected Results

Search Results should only display registrants with VA and MD in their Address Comments

Validates

Attachments

**Step 14**

**Execution Step**

Description

Click My Account tab

Expected Results

My Account page displays Comments

Validates Attachments

**Step 15**

**Execution Step**

Description

Select VA, MD and TX in the Change Status States

Expected Results

VA, MD and TX are selected Comments

Validates

Attachments

**Step 16**

**Execution Step**

Description

Click Registrants tab > Change Status menu item

Expected Results

Change Status search page displays Comments

Validates

Attachments

**Step 17**

**Execution Step**

Description

Select Review status Click Search

Expected Results

Search Results should only display registrants with VA, MD, and TX in their Address Comments

Validates

Attachments

**Step 18**

**Execution Step**

Description

Click My Account tab

Expected Results

My Account page displays Comments

Validates

Attachments

**Step 19**

**Execution Step**

Description

Select VA, MD, TX and CA in the Change Status States

Expected Results

VA, MD , TX, and CA are selected Comments

Validates

Attachments

**Step 20**

**Execution Step**

Description

Click Registrants tab > Change Status menu item

Expected Results

Change Status search page displays Comments

Validates

Attachments

**Step 21**

**Execution Step**

Description

Select Review status Click Search

Expected Results

Search Results should only display registrants with VA, MD, TX, and CA in their Address

Comments

Validates Attachments

**Step 22**

**Execution Step**

Description

Click My Account tab

Expected Results

My Account page displays Comments

Validates

Attachments

**Step 23**

**Execution Step**

Description

Select VA, MD, TX, CA and DC in the Change Status States

Expected Results

A Message displays

"Cannot select more than 4 states. DC was not added" Comments

Validates

Attachments

**Associated E-Signatures**

**Signed Action Signer Comment Additional Information**