

Department of Veterans Affairs

Modernized Progress Notes (MPN)

VA MPN Form Runner

User Manual



Software Version 1.0

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Revision History

Note: The revision history cycle begins once changes or enhancements are requested after the document has been baselined.

Date	Revision	Description	Author

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1. Introduction

The Department of Veterans Affairs (VA) Modernized Progress Notes (MPN) Form Runner uses the form definitions or templates that were created by the VA MPN Form Builder application. VA MPN Form Runner gives the user access to complete all or part of a form in one session. Forms that are partially completed are saved by the application and can be reloaded at any time. Since the VA MPN Form Runner uses Webkit-enabled browsers, reloaded forms do not have to be opened on the same device allowing for freedom, flexibility, and convenience when updating data within the form.

1.1. Purpose

The purpose of this VA MPN Form Runner User Manual is to provide an overview, access procedures, and functionality usage procedures for the software. Also included in this guide is a general overview of the VA MPN application.

1.2. VA MPN Application Overview

The VA MPN application brings Progress Note Construction Set (PNCS)/Compensation and Pension Record Interchange (CAPRI)-style template creation and execution into the modern technological environment, targeting implementation that is operating system agnostic. The VA MPN application improves the ease of provider documentation using primarily mobile devices while maintaining legacy compatibility with desktop workstations. Additionally, the VA MPN application includes the development of a sophisticated What-You-See-Is-What-You-Get (WYSIWYG) database-driven design environment. The VA MPN application includes the ability to extend form functionality to support back-end decision support, such as support for coding form objects to standardized coding schemes.

The VA MPN application is for the development of code for use within VA and for subsequent release by VA to the open source community. Code developed for the VA MPN application will be delivered to VA for eventual deployment to VA production systems.

The VA MPN Form Runner application will use the forms that are created in the development tool as a web-based form that will be completed and submitted by VA providers and clinical staff.

1.3. Software Overview

VA MPN Form Runner, utilizing Orbeon Form Runner open source software as its core software, allows end users to complete or partially complete forms from both desktop and mobile browsers. Some key product features of Form Runner are:

- Uses templates created within VA MPN Form Runner
- Completely web-based; therefore, software installation is not necessary
- Cross browser support for both desktop and mobile browsers
- Displays forms with an HyperText Markup Language 5 (HTML5) output
- Allows saving of partially completed forms
- Internationalization is supported (forms in multiple languages)

- Produces accessible forms, without scripts, using either Asynchronous Java Script and XML (AJAX) or other modes
- Open Source Model (can be tailored to fit the needs of VA)

1.4. Project References

Note: Due to policy constraints, active links cannot be included in this document. To access the links, copy-and-paste the URLs into your browser.

- Orbeon Forms Wiki: <http://wiki.orbeon.com/forms/>
- VA MPN Form Runner User Manual - Publishing pending approval
- VA MPN Performance Work Statement (PWS)

1.4.1. VA MPN Team Information

Team Member	Role	Email
Barthauer, Chris	Software Developer	chris.barthauer@hp.com
Bedard, Tony	Senior Web Designer	anthony.bedard@hp.com
Bender, Gregg	Technical Writer	gregg.l.bender@hp.com
Bhargaw, Medha	SQA Tester	medha.bhargaw@hp.com
Kobylarz, Terri	Sr. User Experience Architect	terri.kobylarz@hp.com
Lucas, Aaron	Lead Developer/Architect	david.aar.lucas@hp.com
Lucas, Megan	Business Analyst/ScrumMaster	megan.k.lucas@hp.com
Mathwani, Lalit	Software Developer	lalit.mathwani@hp.com
Urso, Eddie	Program Manager	ed.urso@hp.com

1.4.2. Coordination

The VA MPN application will not be in production and coordination for the VA MPN Form Runner application is not necessary at this time. If assistance with the tool is needed, please contact the MPN team members for assistance.

1.4.3. Help Desk

The VA MPN application will not be in production and Help Desk support for the VA MPN Form Runner application is not necessary at this time. If assistance with the application is needed, please contact the VA MPN team members for assistance.

1.5. Organization of the Manual

The main sections of this manual are:

Section 1: Introduction

The Introduction provides the purpose of this manual, an overview of the VA MPN application, an overview of the software used, project references, contact information for VA MPN team member to seek additional information, and acronyms and abbreviations list for this manual.

Section 2: System Summary

The System Summary section provides a graphical representation of the equipment, communication, and networks used by the system, user access levels, how the software will be accessed, and contingencies and alternative modes of operation.

Section 3: Getting Started

The Getting Started section gives step-by-step instructions about VA MPN Form Runner's functionality.

Section 4: Project Specific Scenarios

This section provides a link to the scenarios used during Usability Testing.

Section 5: Troubleshooting

Information for the Troubleshooting section will be added in future iterations.

1.6. Acronyms and Abbreviations

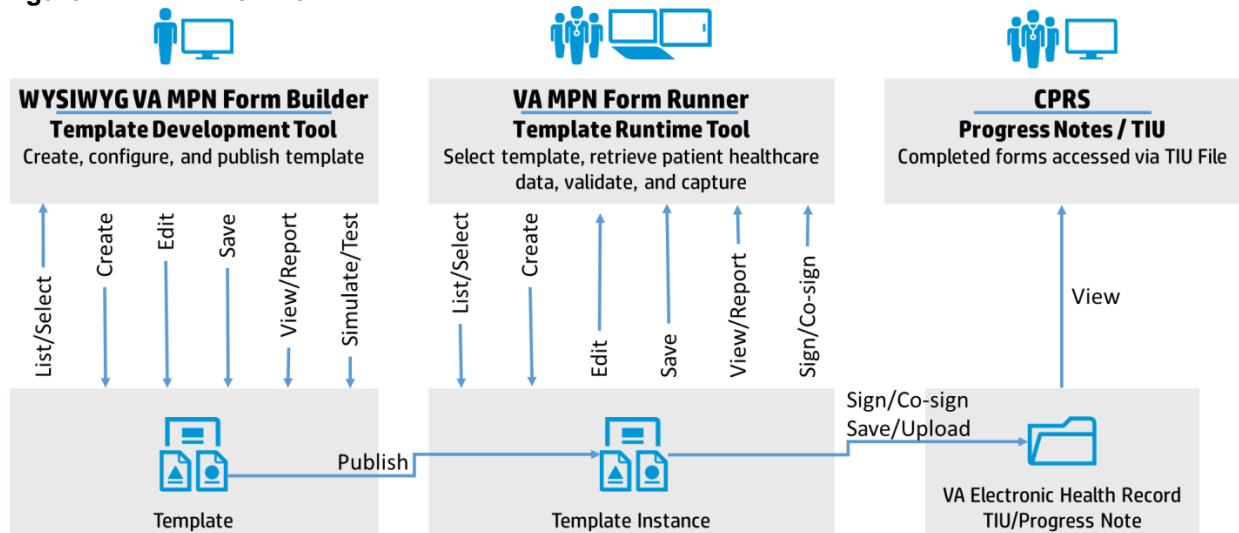
Acronym	Definition
ADR	Administrative Data Repository
AJAX	Asynchronous Java Script and XML
API	Application Programming Interfaces
ASCII	American Standard Code for Information Exchange
CAPRI	Compensation and Pension Record Interchange
CDW	Corporate Data Warehouse
CPRS	Computerized Patient Record System
CRUD	Create, Read, Update, and Delete
HA	Health Adapter
HTML	HyperText Markup Language
MPN	Modernized Progress Notes
PNCS	Progress Note Construction Set
PWS	Performance Work Statement
RBAC	Role Based Access Control
REST	Representational State Transfer
TIU	Text Integration Utility
UI	User Interface
VA	Department of Veterans Affairs
VistA	Veterans Health Information Systems and Technology Architecture
WYSIWYG	What-You-See-Is-What-You-Get
XML	Extensible Markup Language

2. System Summary

2.1. System Configuration and Data Flows

The VA MPN Form Runner application gives a provider or clinician the ability to complete or partially complete forms that have been built using the VA MPN Form Builder. The overall VA MPN workflow is shown below. The TIU is currently out of scope, but may be included in later functionality.

Figure 1: VA MPN Workflow

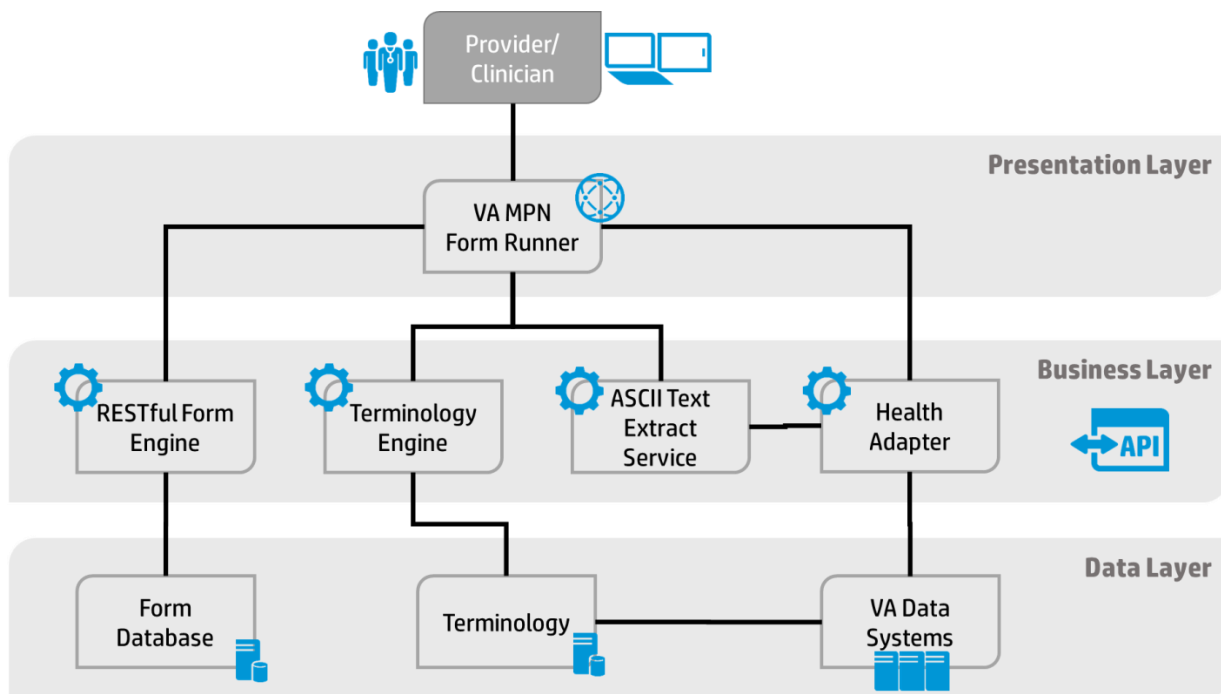


The figure below shows that the VA MPN Form Runner application is composed of three layers: Presentation, Business, and Data.

- **Presentation Layer:** Houses the web-based UI through which a provider or clinician will select a form to complete or partially complete. The VA MPN Form Runner UI will allow the end user to connect to and use the Application Programming Interfaces (APIs) from the Business Layer within this layer. Users can also save completed or partially completed forms to the Form Database or VA Data Systems within the Data Layer.
- **Business Layer:** Comprised of four main APIs that include:
 - Representational State Transfer (REST)ful Form Engine (handled requests and responses from the Form Runner UI, performing business logic functions and Create, Read, Update, and Delete (CRUD) functions against the Form Database in XForms format)
 - Terminology Engine (handles requests and responses from the VA MPN Form Runner UI, performing business logic functions and validation of standardized terminology datasets)
 - American Standard Code for Information Exchange (ASCII) Text Extract Service (handles the conversion of XForms format to ASCII Text upon completion and signature of a form to be subsequently saved to VA Data Systems)

- Health Adapter (HA) (handles requests and responses from all backend VA Data Systems (e.g., Veterans Health Information Systems and Technology Architecture (VistA), Corporate Data Warehouse (CDW), Administrative Data Repository (ADR), etc.) pertaining to authentication and authorization as well as a patient's health domain data and organizational data relating to VA Infrastructure).
- **Data Layer:** Holds the data that is being used by the Business Layer APIs and the Presentation Layer UI. This layer is comprised of a Form Database that holds partially completed and completed forms as well as form template in XForms format, a Terminology datastore, and VA Data Systems.

Figure 2: User Interaction with VA MPN Form Runner



2.2. User Access Levels

2.2.1. System User Keys

The system security keys are used to direct or redirect the user to the appropriate app, VA MPN Form Builder or VA MPN Form Runner. The VistA security keys in use are:

- **MPN_ENT_USER** - For a MPN user that has access to Form Runner
- **MPN_ENT_ADMIN** - For a MPN Admin that has access to both Form Builder and Runner

Within the MPN application, the authorization code wraps the VistA keys and adds the prefix **ROLE_**. For example:

- **ROLE_MPN_ENT_USER**
- **ROLE_MPN_ENT_ADMIN**

2.3. Software Access Procedure

Refer to Section 3: Getting started for more information on accessing VA MPN Form Runner.

2.4. Contingencies and Alternate Modes of Operation

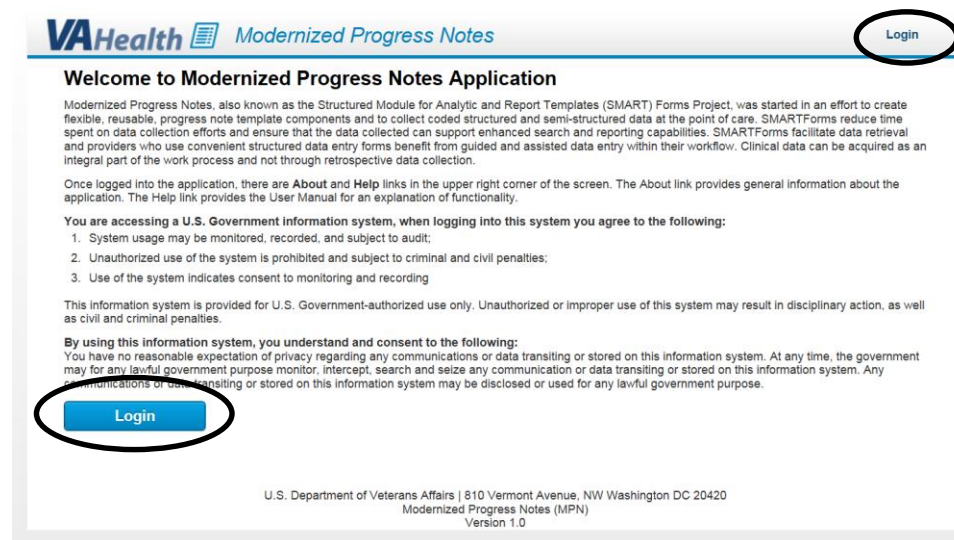
VA MPN will not be in production. VA MPN will be delivered to VA for eventual deployment to VA production systems.

3. Getting Started

3.1. Logging On

To log in, the user first enters the URL of the VA MPN Form Builder/Form Runner application in a compatible browser (<https://mpn.eslabs.xw.ssn.hp.com/mpn/welcome/>). The Welcome screen (Figure 3) appears with a Login button on the lower left and a Login link on the upper right (circled). Both are acceptable links to the Login screen.

Figure 3: Welcome Screen with Login Links



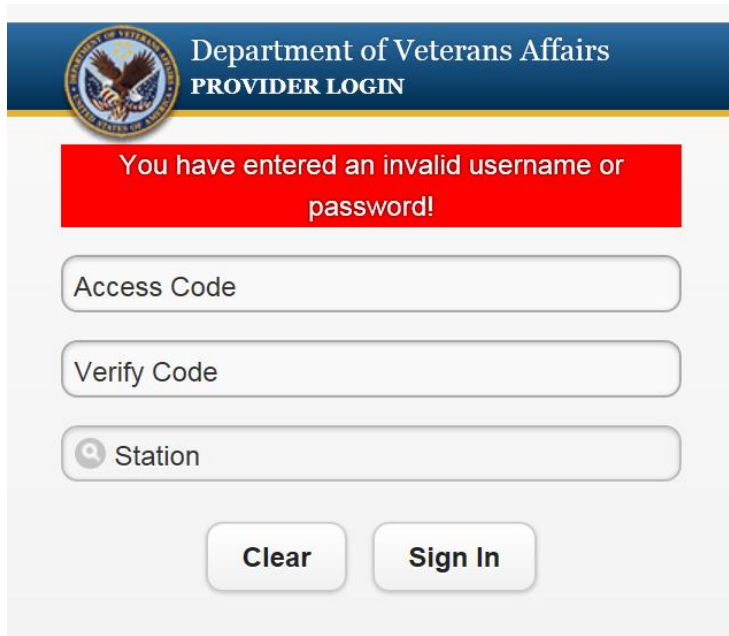
Upon opening the app, the **Login** (Figure 4) screen appears. The user enters a valid access code and verify code, then selects the desired VAMC to continue. If invalid information is entered, the error screen in Figure 5 appears. If this occurs, the user should check the access and verify codes entered for errors, then proceed once correct codes are entered.

Figure 4: VA MPN Form Runner Login Screen



The screenshot shows the 'Department of Veterans Affairs PROVIDER LOGIN' screen. It features a header with the VA seal and title. Below the header are two password fields, each with a series of dots indicating masked input. A search field contains the text 'Martin' and has a dropdown menu open showing 'Search Results' and 'Martinsburg VAMC - Martinsburg - WV' under 'Most Recent Facilities'. At the bottom are 'Clear' and 'Sign In' buttons.

Figure 5: Login with Invalid Information Entered



The screenshot shows the same 'Department of Veterans Affairs PROVIDER LOGIN' screen, but with an error message displayed in a red box: 'You have entered an invalid username or password!'. Below the error message are three input fields: 'Access Code', 'Verify Code', and a search field labeled 'Station'. At the bottom are 'Clear' and 'Sign In' buttons.

There are two types of roles in Form Runner, **Admin** and **Clinical**.

3.1.1. Logging In as an Admin User

The **Admin** role is used for maintaining the application, access to the Form Builder tool, and to view the Form Library. In addition, the Admin role allows the user to see all forms that are available and available for deletion.

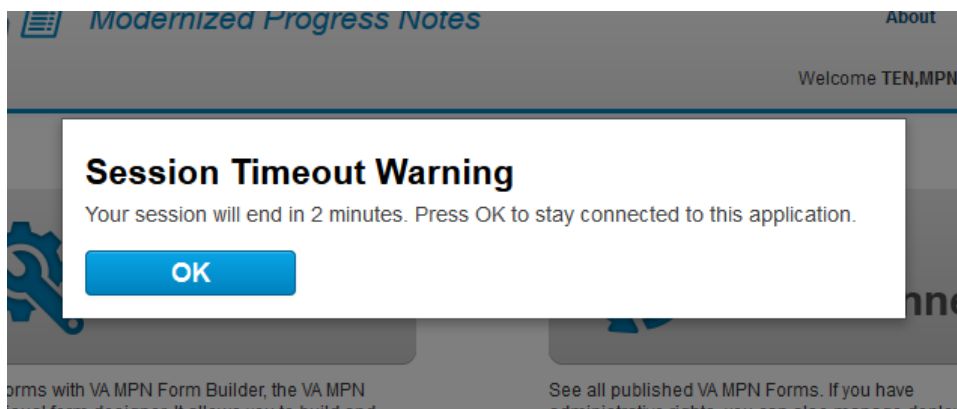
3.1.2. Logging In as a Clinical User

The **Clinical** role is the role most likely to be needed for most users. The Clinical role allows the user only to access and modify patient information in forms that are available to complete.

3.1.3. Session Timeout Warning

Note: If the app is left unused for more than 13 minutes, a **Session Timeout Warning** popup box will appear to remind the user to continue to work or the app will automatically sign off (Figure 6). If the OK button is not clicked within the time limit, the app will sign off. If no action is taken, the user will be logged out at 15 minutes of inactivity.

Figure 6: Session Timeout Warning



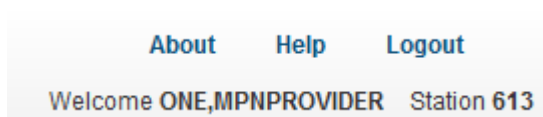
3.1.4. Changing User ID and Password

MPN will not be in production. MPN will be delivered to VA for eventual deployment to VA production systems. Changes to User ID and Password are being handled by the development team.

3.1.5. Logout/Exiting the System

Click **Logout** (Figure 7) in the upper right corner of the screen to exit the VA MPN Form Runner application. The user will be returned to the **Welcome to Modernized Progress Notes** application screen.

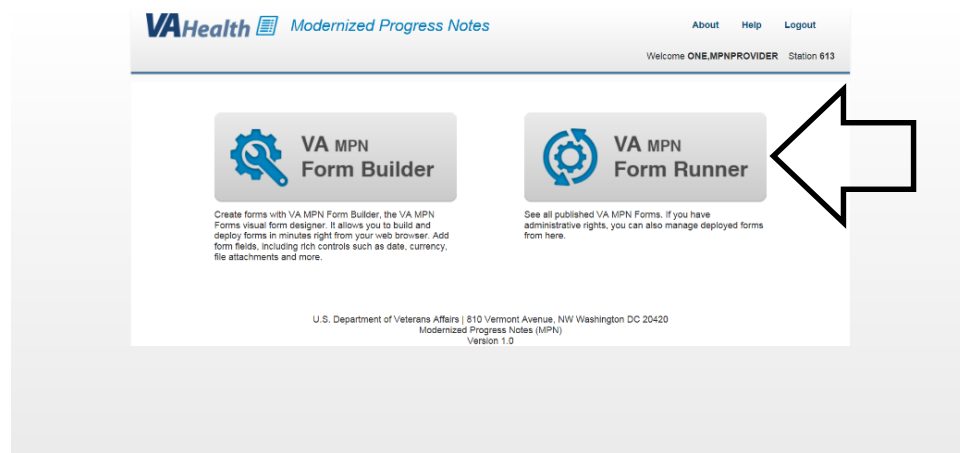
Figure 7: Logout/Exiting the System



3.1.6. Opening Screen – MPN Home Page

When the user first enters Modernized Progress Notes (MPN), the opening screen appears to provide the user the choice of selecting to use MPN Form Runner or MPN Form Runner (Figure 8). In this example, a user with Admin access selects the right side to access Form Runner. Users desiring information on the Form Builder app should consult the Form Builder User Manual.

Figure 8: MPN Opening Screen – Form Runner Indicated



Once the selection of Form Runner is made by clicking on the Form Runner box indicated by the arrow, the **Patient Lookup** screen (Figure 9) appears. For more information on Patient Lookup functionality, please refer to **Section 3.2.2 Patient Lookup**, on **Page 22**.

3.1.7. About, Help, and Logout Links

Note that on the right top section of the screen (box, Figure 9), the provider's name and station is shown, along with links for **About**, **Help**, and **Logout** (Figure 10).

Figure 9: Patient Lookup with About, Help, Logout Callout

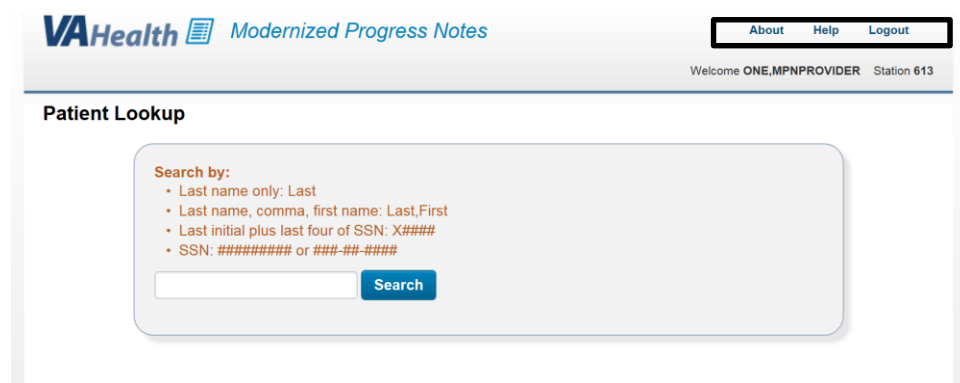
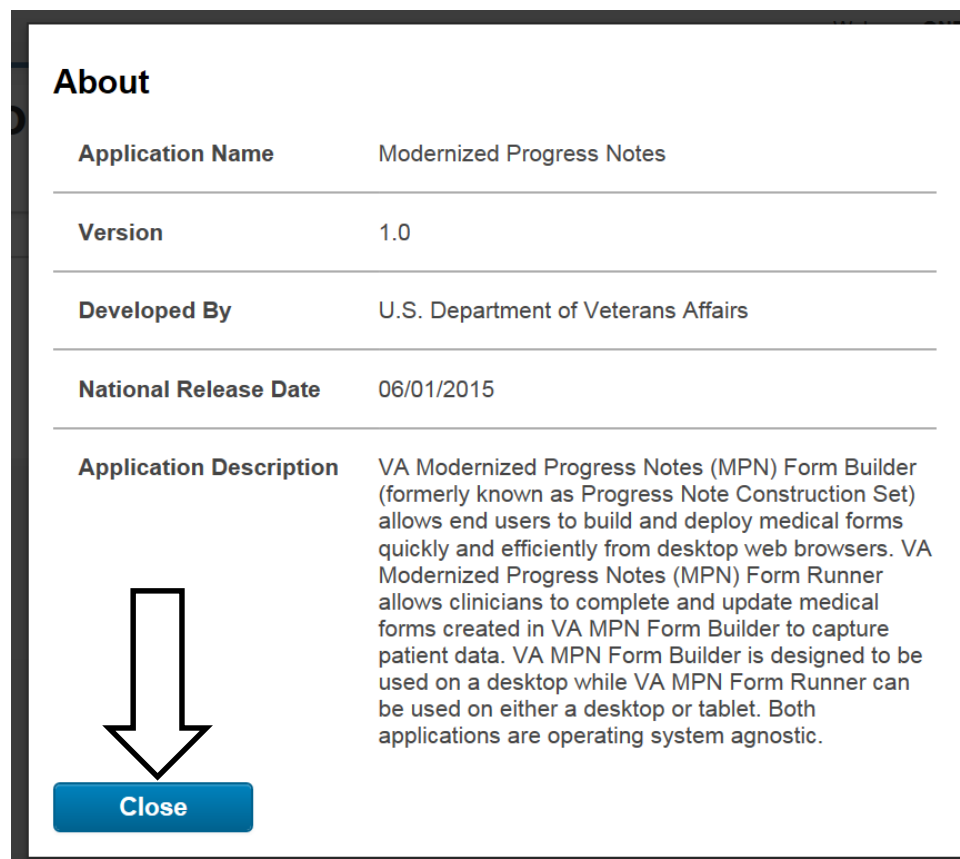


Figure 10: Closeup of About, Help, Logout Links



The **About** link (Figure 11) gives general information about the app when clicked. Click the **Close** button on the lower left (arrow) to return to the previous screen.

Figure 11: About Link



Clicking on the **Help** link (Figure 12) takes the user to Help information, including the User Guides for the Form Runner and Form Builder apps. Click the **Close** button (arrow) at the lower left to return to the previous screen.

Figure 12: Help Link

Help

Browsers This application can be used on the following browsers:

- Internet Explorer 10 and higher
- Safari 7 and higher
- Firefox 24 and higher
- Chrome 30 and higher

User Manual [VA MPN Form Builder](#) [VA MPN Form Runner](#)

Toll Free Help Desk Weekdays 7 a.m.-7 p.m. (CT) For help with this app contact the VA Mobile App Help Desk at TBD.

General Feedback to VA General Feedback to VA link TBD

[Close](#)

Note: Please see Section 3.1.5. Logout/Exiting the System (Figure 7) for logout information.

3.2. Opening, Viewing, Entering Data into a Form

To open a form, the user clicks anywhere in the line. In the case of Figure 13 below, the user clicked on the first **Draft** form of the **Hypertension Disability Benefits Questionnaire**.

Figure 13: Response When a Form Line is Clicked

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name **EIGHT, PATIENT** Age **79** Date of Birth **Apr 07, 1935** Patient Lookup

Hypertension Disability Benefits Questionnaire (vba-21-0960a-3-are)

Showing 1 to 3 of 3 entries Show 10 entries

	Status	Created	Modified	Referenced Version
<input type="checkbox"/>	Submitted	February 19, 2015 11:37:04	February 19, 2015 11:40:10	5
<input type="checkbox"/>	Draft	February 3, 2015 10:38:18	February 5, 2015 11:38:22	4
<input type="checkbox"/>	Saved	February 3, 2015 10:38:18	February 5, 2015 11:35:22	4

Previous 1 Next

Form Templates Review Delete Create New Form

This screen tells the user the **Status** of the form, when the form was **created**, the date and time when it was last **modified**, and the **Referenced Version** of the form. Note that the Patient's Name, Age, and Date of Birth are shown in the header line (circle) to allow the user to confirm at a glance that the proper patient's forms are selected. There are also buttons provided to take the user to the **Form Templates** and to **Create New Form**. To open the form, the user clicks on the

line again. The form opens and the first field on the left menu, **Patient/Veteran Information**, is displayed open by default.

Figure 14: Opened Hypertension Form – Patient/Veteran Information

The scroll bar at the lower left (arrow, Figure 14) scrolls in order (top to bottom of menu) through the various form sections from the menu on the left. There is also a **Patient Form History** button which takes the user to the patient's Form History. The **Patient Form History** button is present on all sections of the patient's form. In this case, it will take the user back to the screen shown in Figure 13. Note that the patient's Social Security Number is shown as a row of symbols for display purposes.

3.2.1. Form Sections

Clicking **Note to Physician** displays the standard VHA note about the purpose of this form as shown below in Figure 15.

Figure 15: Note to Physician

By clicking on **Section 1: Diagnosis** on the left menu, the user is taken to the patient's diagnosis screen (Figure 16). This form allows the user to record patient data. There is also a section at the bottom for entering patient notes. Note the **Prev(ious)** and **Next** buttons which allow the user to move quickly between sections, and the **Patient Form History** button which takes the user back to the **Patient Form History** screen.

Figure 16: Hypertension Form - Section 1: Diagnosis

Modernized Progress Notes

[About](#)
[Help](#)
[Logout](#)

Welcome ONE.MPNPROVIDER
Station 613

Name **EIGHT, PATIENT**
Age **79**
Date of Birth **Apr 07, 1935**
[Patient Lookup](#)

Hypertension Form

Patient/Veteran Information
Note to Physician
Section 1: Diagnosis
Section 2: Medical History
Section 3: Other Pertinent Ph...
Section 4: Functional Impact
Section 5: Remarks
Section 6: Physician Certifica...
Privacy Act Notice
Respondent Burden

3 of 10

Section 1: Diagnosis

Note: For VA disability rating purposes, the term hypertension means that the diastolic blood pressure is predominantly 90mm or greater, and isolated systolic hypertension means that the systolic blood pressure is predominantly 160mm or greater with a diastolic blood pressure of less than 90mm. For VA purposes, the initial diagnosis of hypertension or isolated systolic hypertension must be confirmed by readings taken 2 or more times on at least 3 different days. Blood pressure results may be obtained from existing medical records or through scheduled visits for blood pressure measurements.

1A. Does the Veteran now have or has he or she ever been diagnosed with hypertension or isolated systolic hypertension based on the following criteria?

☐ Yes (If "Yes", provide only diagnoses that pertain to hypertension)
☐ No

☐ Hypertension

Diagnosis Code:
Date of Diagnosis

☐ Isolated systolic hypertension

Diagnosis Code:
Date of Diagnosis

☐ Other, specify:

Other diagnosis #1
Diagnosis Code:
Date of Diagnosis

Other diagnosis #2
Diagnosis Code:
Date of Diagnosis

Note: Also complete appropriate questionnaires for hypertension-related complications, if any (such as VA Form 21-0960J-1, Kidney Conditions (Nephrology) Disability Benefits Questionnaire, if renal **insufficiency** is attributed to hypertension.)

1B. If there are additional diagnosis that pertain to hypertension or isolated systolic hypertension, list using above format.

Format: Other Diagnosis, Diagnosis Code, and Date of Diagnosis

Prev
Next

Patient Form History

Note that there are seven buttons arranged in two rows at the bottom of most form screens (Figure 17).

Figure 17: Closeup of Buttons on Hypertension Form



When clicked, the two buttons on the top row, **Prev(ious)** and **Next**, take the user through the sections of the form in the same way clicking on the sections on the left menu does.

The next set of buttons are the **Command** buttons and work as follows:

- **Patient Form History** takes the user back to the Patient Form History screen.
- The **Clear** button removes entered data. This button will not appear for Submitted forms.
- The **Save** button saves changes, and changes the status on previous screen. This button will not appear for Submitted forms.
- **Review** allows the user to review any form so the user may review the data, regardless of whether the form has been submitted or not.
- The **Submit** button submits the form and makes the form read-only.
- The **Patient Form History** button displays the history of the selected patient's form when clicked.

Section 2: Medical History shows a medical history form when clicked (Figure 18). This form allows the user to enter patient data and record the answers to questions.

Figure 18: Hypertension Form - Section 2: Medical History Form

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE MINUTE VIDEO Station 613

Name **EIGHT, PATIENT** Age **79** Date of Birth **Apr 07, 1935** Patient Lookup

Hypertension Form

Section 2: Medical History

2A. Describe the history (including onset and course) of the Veteran's hypertension condition (Brief summary):

2B. Does the Veteran's treatment plan include taking continuous medication for hypertension or isolated systolic hypertension?

☐ Yes

☐ No

If "Yes", list only those medications used for the diagnosed conditions.

2C. Was the Veteran's initial diagnosis of hypertension or isolated systolic hypertension confirmed by blood pressure readings taken 2 or more times on at least 3 different days?

☐ Yes (If "Yes", provide BP readings used to establish initial diagnosis, if known)

☐ No (If "No", report BP readings taken 2 or more times on at least 3 different days in order to confirm diagnosis (unless Veteran is on treatment for Hypertension))

☐ Unknown

Reading #1: Reading #2: Date of Reading:

Reading #1: Reading #2: Date of Reading:

Reading #1: Reading #2: Date of Reading:

2D. Does the Veteran have a history of a diastolic BP elevation to predominantly 100 or more?

☐ Yes

☐ No

If "Yes", describe frequency and severity of diastolic BP elevation.

2E. Current blood pressure readings (sufficient if Veteran has a previously established diagnosis of hypertension).

Reading #1: Date of Reading #1:

Reading #2: Date of Reading #2:

Reading #3: Date of Reading #3:

Prev Next

Patient Form History Clear Save Review Submit

Clicking on **Section 3: Other Pertinent Physical Findings, Complications, Conditions, Signs and/or Symptoms** opens that section as shown in Figure 19. Here the user may record any other patient data needed.

Figure 19: Section 3: Other Pertinent Physical Findings, Complications, Conditions, Signs and/or Symptoms

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the VA Health logo and "Modernized Progress Notes" are visible, along with links for "About", "Help", and "Logout". A welcome message "Welcome ONE,MPNP PROVIDER Station 613" is shown. Below this, a patient information bar includes "Name EIGHT, PATIENT", "Age 79", "Date of Birth Apr 07, 1935", and a "Patient Lookup" link. A yellow banner indicates the "Hypertension Form".

The main content area is divided into a left sidebar and a right main panel. The sidebar contains a list of sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph..." (highlighted in blue), "Section 4: Functional Impact", "Section 5: Remarks", "Section 6: Physician Certifica...", "Privacy Act Notice", and "Respondent Burden". Below the sidebar is a navigation bar with a left arrow, "5 of 10", and a right arrow.

The main panel is titled "Section 3: Other Pertinent Physical Findings, Complications, Conditions, Signs and/or Symptoms". It contains three questions:

- 3A. Does the Veteran have any scars (surgical or otherwise) related to any conditions or to the treatment of any conditions listed in Section 1, Diagnosis?
☐ Yes (If "Yes," complete Item 3B)
☐ No
- 3B. Are any of the scars painful and/or unstable, or is the total area of all related scars greater than or equal to 39 square cm (6 square inches)?
☐ Yes (If "Yes," also complete VA Form 21-0960F-1, Scars/Disfigurement Disability Benefits Questionnaire)
☐ No
- 3C. Does the Veteran have any other pertinent physical findings, complications, conditions, signs, or symptoms related to the condition(s) listed in Section 1, Diagnosis?
☐ Yes
☐ No

Below the questions is a text box labeled "If 'Yes', describe (Brief summary)".

At the bottom of the form, there are two rows of buttons. The first row contains "Prev" and "Next". The second row contains "Patient Form History", "Clear", "Save", "Review", and "Submit".

Clicking on **Section 4: Functional Impact** opens the section of the form in question, where the user may record data about the effects of the condition on the patient (Figure 20).

Figure 20: Hypertension Form – Section 4: Functional Impact

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the VA Health logo and "Modernized Progress Notes" are visible, along with navigation links for "About", "Help", and "Logout". A welcome message "Welcome ONE,MPNPROVIDER Station 613" is shown. Below this, a patient information bar includes "Name EIGHT, PATIENT", "Age 79", "Date of Birth Apr 07, 1935", and a "Patient Lookup" link. A yellow banner identifies the form as "Hypertension Form".

The main content area is divided into a left sidebar and a right panel. The sidebar lists various sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph...", "Section 4: Functional Impact" (highlighted in blue), "Section 5: Remarks", "Section 6: Physician Certifica...", "Privacy Act Notice", and "Respondent Burden". At the bottom of the sidebar is a pagination control showing "6 of 10" with left and right arrows.

The right panel is titled "Section 4: Functional Impact" and contains the following text:

4. Does the Veteran's hypertension or isolated systolic hypertension impact his or her ability to work?

☐ Yes

☐ No

If "Yes", describe the impact of the Veteran's hypertension or isolated systolic hypertension, providing one or more examples.

Below this text is a large, empty text input box.

At the bottom of the form, there are two rows of buttons. The first row contains "Prev" and "Next". The second row contains "Patient Form History", "Clear", "Save", "Review", and "Submit".

Clicking on **Section 5: Remarks** (Figure 21) allows the user to record any other pertinent remarks on the patient's condition in freeform text. It also shows the **Patient Form History**, **Clear**, **Save**, **Review**, and **Submit** buttons at the bottom.

Figure 21: Hypertension Form – Section 5: Remarks

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the VA Health logo and "Modernized Progress Notes" are visible, along with navigation links for "About", "Help", and "Logout". A welcome message "Welcome ONE,MPNPROVIDER Station 613" is shown. Below this, a patient information bar displays "Name EIGHT, PATIENT", "Age 79", and "Date of Birth Apr 07, 1935", with a "Patient Lookup" link. The main form is titled "Hypertension Form". On the left, a sidebar lists various sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph...", "Section 4: Functional Impact", "Section 5: Remarks" (which is highlighted in blue), "Section 6: Physician Certifica...", "Privacy Act Notice", and "Respondent Burden". Below the sidebar, a navigation bar shows "7 of 10" with left and right arrows. The main content area is titled "Section 5: Remarks" and contains a text input field labeled "Remarks (if any)". At the bottom of the form, there are two rows of buttons. The first row includes "Prev" and "Next". The second row includes "Patient Form History", "Clear", "Save", "Review", and "Submit" (which is highlighted in blue).

Clicking on **Section 6: Physician Certification and Signature** (Figure 22) allows the user to certify the patient data entered and to sign the form.

Figure 22: Section 6: Physician Certification and Signature

The screenshot shows the VAHealth Modernized Progress Notes interface. At the top, the VAHealth logo and "Modernized Progress Notes" are displayed. Navigation links for "About", "Help", and "Logout" are in the top right. A status bar shows "Welcome ONE,MPNPROVIDER Station 613". Below this, patient information is shown: Name "EIGHT, PATIENT", Age "79", Date of Birth "Apr 07, 1935", and a "Patient Lookup" link. A yellow banner indicates the form is for "Hypertension Form".

The main content area is divided into a left sidebar and a right main panel. The sidebar contains a list of sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph...", "Section 4: Functional Impact", "Section 5: Remarks", "Section 6: Physician Certification and Signature" (which is highlighted in blue), "Privacy Act Notice", and "Respondent Burden". At the bottom of the sidebar is a pagination control showing "8 of 10" with left and right arrows.

The main panel is titled "Section 6: Physician Certification and Signature". It contains a "Certification" statement: "To the best of my knowledge, the information contained herein is accurate, complete, and current." Below this are three input fields: "Signature" (with a blue border), "Printed Name", and "Date Signed" (with a calendar icon). Further down are three more input fields: "Phone Number", "Medical License Number", and "Address".

Two notes are present: "Note: VA may request additional medical information, including additional examinations, if necessary to complete VA's review of the Veteran's application." and "Important: Please fax the completed form to (VA Regional Office Fax No.)" followed by an empty input field. A final note states: "Note: A list of VA Regional Office Fax Numbers can be found at www.vba.va.gov/disabilityexams or obtained by calling 1-800-827-1000."

At the bottom of the form, there are two buttons: "Prev" and "Next". Below these are five buttons: "Patient Form History", "Clear", "Save", "Review", and "Submit" (which is highlighted in blue).

Clicking on the **Privacy Act Notice** (Figure 23) displays the VA Privacy Act Notice.

Figure 23: Hypertension Form - Privacy Act Notice

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the VA Health logo and "Modernized Progress Notes" are visible. Navigation links for "About", "Help", and "Logout" are in the top right. A user greeting "Welcome ONE,MPNPROVIDER Station 613" is shown. Below this, patient information is displayed: "Name EIGHT, PATIENT", "Age 79", and "Date of Birth Apr 07, 1935". A "Patient Lookup" link is on the right. A yellow banner indicates the "Hypertension Form". The main content area is split into a left sidebar and a right pane. The sidebar lists sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph...", "Section 4: Functional Impact", "Section 5: Remarks", "Section 6: Physician Certifica...", "Privacy Act Notice" (highlighted in blue), and "Respondent Burden". Below the sidebar is a pagination control showing "9 of 10" with left and right arrows. The right pane is titled "Privacy Act Notice" and contains the following text:

Privacy Act Notice: VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (i.e., civil or criminal law enforcement, congressional communications, epidemiological or research studies, the collection of money owed to the United States, litigations in which the United States is a party or has an interest, the administration of VA programs and delivery of VA benefits, verification of identity and status, and personal administration) as identified in the VA system of records, 58/VA21/22/28, Compensation, Pension, Education and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is voluntary. VA uses your SSN to identify your claim file. Providing your SSN will help ensure that your records are properly associated with your claim file. Giving us your SSN account information is voluntary. Refusal to provide your SSN by itself will not result in the denial of benefits. VA will not deny benefits for refusing to provide his or her SSN number unless the disclosure of the SSN is required by a Federal Statute of law prior to January 1, 1975, and still in effect. The requested information is considered relevant and necessary to determine maximum benefits under the law. The responses you submit are considered confidential (38 U.S.C. 5701). Information submitted to verification through computer matching programs with other agencies.

 At the bottom of the interface, there are two rows of buttons. The top row has "Prev" and "Next". The bottom row has "Patient Form History", "Clear", "Save", "Review", and "Submit".

Clicking **Respondent Burden** (Figure 24) displays the appropriate Respondent Burden statement for the user.

Figure 24: Hypertension Form – Respondent Burden

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the VA Health logo and "Modernized Progress Notes" are visible. Navigation links for "About", "Help", and "Logout" are in the top right. A welcome message "Welcome ONE,MPNPROVIDER Station 613" is shown. Below this, patient information is displayed: Name EIGHT, PATIENT, Age 79, Date of Birth Apr 07, 1935, and a Patient Lookup link. The main content area is titled "Hypertension Form". On the left, a sidebar lists various sections: Patient/Veteran Information, Note to Physician, Section 1: Diagnosis, Section 2: Medical History, Section 3: Other Pertinent Ph..., Section 4: Functional Impact, Section 5: Remarks, Section 6: Physician Certifica..., Privacy Act Notice, and Respondent Burden (which is highlighted in blue). The main content area shows the "Respondent Burden" section with a detailed statement explaining the need for this information to determine entitlement to benefits under Title 38, United States Code. At the bottom of the form, there are navigation buttons: "Prev", "Next", "Patient Form History", "Clear", "Save", "Review", and "Submit". A pagination indicator shows "10 of 10".

VAHealth Modernized Progress Notes

✓ About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name EIGHT, PATIENT Age 79 Date of Birth Apr 07, 1935 Patient Lookup

Hypertension Form

Patient/Veteran Information

Note to Physician

Section 1: Diagnosis

Section 2: Medical History

Section 3: Other Pertinent Ph...

Section 4: Functional Impact

Section 5: Remarks

Section 6: Physician Certifica...

Privacy Act Notice

Respondent Burden

10 of 10

Prev Next

Patient Form History Clear Save Review Submit

Respondent Burden: We need this information to determine entitlement to benefits (38 U.S.C. 501). Title 38, United States Code, allows us to ask for this information. We estimate that you will need an average of 15 minutes to review the instructions, find the information, and complete the form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at www.reginfo.gov/public/do/PRAMain. If desired, you can call 1-800-827-1000 to get information on where to send comments or suggestions about this form.

The final section to this form is **Section 6: Physician Certification and Signature** (Figure 25) where the form is signed by the physician.

Figure 25: Hypertension Form - Section 6: Physician Certification and Signature

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name **EIGHT, PATIENT** Age **79** Date of Birth **Apr 07, 1935** [Patient Lookup](#)

Hypertension Form

Patient/Veteran Information

Note to Physician

Section 1: Diagnosis

Section 2: Medical History

Section 3: Other Pertinent Ph...

Section 4: Functional Impact

Section 5: Remarks

Section 6: Physician Certification and Signature

Privacy Act Notice

Respondent Burden

8 of 10

Section 6: Physician Certification and Signature

Certification: To the best of my knowledge, the information contained herein is accurate, complete, and current.

Signature Printed Name Date Signed

Phone Number Medical License Number Address

Note: VA may request additional medical information, including additional examinations, if necessary to complete VA's review of the Veteran's application.

Important: Please fax the completed form to (VA Regional Office Fax No.)

Note: A list of VA Regional Office Fax Numbers can be found at www.vba.va.gov/disabilityexams or obtained by calling 1-800-827-1000.

Prev Next

Patient Form History Clear Save Review Submit

3.2.2. Patient Lookup

The field for entering patient search information is located on the left side of the screen, along with a button that begins the patient lookup when clicked (Figure 26). The Tab key allows the user to move through the Menu items and the Space Bar allows the user to click as an alternative to the mouse. The user **must** click the Search button with the mouse button or the space bar. The **Enter** key does **not** begin the Search.

There are three main ways a user may search for a patient:

- **Search by Patient's full Social Security Number (SSN)**
 - Form Runner allows the user to search for a patient by entering the patient's full Social Security Number (SSN). Enter the number with no spaces or dashes, then press Enter. For example, the user would enter "000000000" for "000-00-0000."
- **Search by Patient's Name**
 - Form Runner allows the user to search for a patient by the patient's full name. There are two possible formats:
 - The first is to enter the patient's last name, a comma, and then first name using no spaces. For example, Lastname,Firstname then click **Search**.
 - The second is to enter only the patient's last name.
- **Hybrid Search**

- Enter only the first letter of the patient's last name followed by the last four digits of the patient's Social Security Number, then click **Search**. For Example, "L0000."

In either case, the user may click on the row displayed to select the desired patient.

- To return to **Patient Lookup** from anywhere in the application, click the **Patient Lookup** link in the header.

Figure 26: Patient Lookup Screen

The screenshot shows the 'Patient Lookup' screen. At the top, there is a header with the 'VAHealth' logo, 'Modernized Progress Notes', and links for 'About', 'Help', and 'Logout'. Below the header, it says 'Welcome ONE,MPNPROVIDER Station 613'. The main section is titled 'Patient Lookup'. It contains a box with 'Search by:' instructions:

- Last name only: Last
- Last name, comma, first name: Last,First
- Last initial plus last four of SSN: X####
- SSN: ##### or ##-##-####

 Below these instructions is a text input field and a blue 'Search' button.

Figure 27: Patient Lookup – No Patients Found

This screenshot shows the 'Patient Lookup' screen after a search. The search criteria box now contains the text 'abcd' in the input field. Below the input field, the message 'No patients found.' is displayed and circled in black. The rest of the interface, including the header and search instructions, remains the same as in Figure 26.

If there is no information to return for your search, the system will return the **No Patients Found** message as shown in Figure 27 (circled).

As an example, in Figure 28 a non-existent SSN is entered for demonstration purposes. When **Search** is clicked, one record is found.

Figure 28: Successful Patient Lookup

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Patient Lookup

Search by:

- Last name only: Last
- Last name, comma, first name: Last,First
- Last initial plus last four of SSN: X####
- SSN: ##### or ###-##-####

666000008 **Search**

Patient Name	Age	Date of Birth
EIGHT, PATIENT	79	Apr 07, 1935

When the Patient Name is clicked (arrow, Figure 28), the records associated with this patient appear in a list format (Figure 29, Figure 30, Figure 33). Figure 29 is what a user logged in as MPN_ENT_USER would see.

Figure 29: Patient Lookup Showing Forms Available

VAHealth Modernized Progress Notes

About Help Logout

Welcome TWO,MPNPROVIDER Station 613

Name **SIX, PATIENT** Age **79** Date of Birth **Apr 07, 1935** **Patient Lookup**

Showing 1 to 5 of 5 entries Show 10 entries

Modified	Organization	VA Form ID	Display Title	Forms Started or Completed
February 20, 2015 15:35:53	test	vba-21-0960p-2-are	Mental Disorders (Other than PTSD and Eating Disorders) Disability Benefits Questionnaire	0
February 20, 2015 15:16:00	test	vba-21-0960e-1-are	Diabetes Mellitus Disability Benefits Questionnaire	0
February 20, 2015 15:15:16	test	vba-21-0960n-1-are	Ear Conditions (including vestibular and infectious conditions) disability benefits questionnaire	0
February 20, 2015 15:14:34	test	vba-21-0960n-2-are	Eye Conditions Disability Benefits Questionnaire	0
February 20, 2015 15:13:42	test	vba-21-0960a-3-are	Hypertension Disability Benefits Questionnaire	0

Previous 1 Next

Figure 30: Patient Lookup – Select, Operation, and Refresh Visible

Modernized Progress Notes

[About](#)
[Help](#)
[Logout](#)

Welcome ONE,MPNPROVIDER
Station 613

Name **SIX, PATIENT**
Age **79**
Date of Birth **Apr 07, 1935**
[Patient Lookup](#)

Select
Operation
Refresh

Showing 1 to 6 of 6 entries
Show 10 entries

	Status	Modified	Organization	VA Form ID	Display Title	Forms Started or Completed
<input type="checkbox"/>	Available	February 20, 2015 15:35:53	test	vba-21-0960p-2-are	Mental Disorders (Other than PTSD and Eating Disorders) Disability Benefits Questionnaire	0
<input type="checkbox"/>	Available	February 20, 2015 15:16:00	test	vba-21-0960e-1-are	Diabetes Mellitus Disability Benefits Questionnaire	0
<input type="checkbox"/>	Available	February 20, 2015 15:15:16	test	vba-21-0960n-1-are	Ear Conditions (including vestibular and infectious conditions) disability benefits questionnaire	0
<input type="checkbox"/>	Available	February 20, 2015 15:14:34	test	vba-21-0960n-2-are	Eye Conditions Disability Benefits Questionnaire	0
<input type="checkbox"/>	Available	February 20, 2015 15:13:42	test	vba-21-0960a-3-are	Hypertension Disability Benefits Questionnaire	0
<input type="checkbox"/>	Available Library	February 20, 2015 15:11:46	test	library	Reusable Form Parts	N/A

Previous
1
Next

Note that now there are three buttons on the left (Figure 30): **Select**, **Operation**, and a link to **Refresh** the screen (box). Note: The MPN_ENT_USER will not have these three options available.

When the **Select** button is clicked, a pulldown menu opens with the choices available appears (Figure 31). Clicking the button again deselects the menu.

Figure 31: Select Menu Open

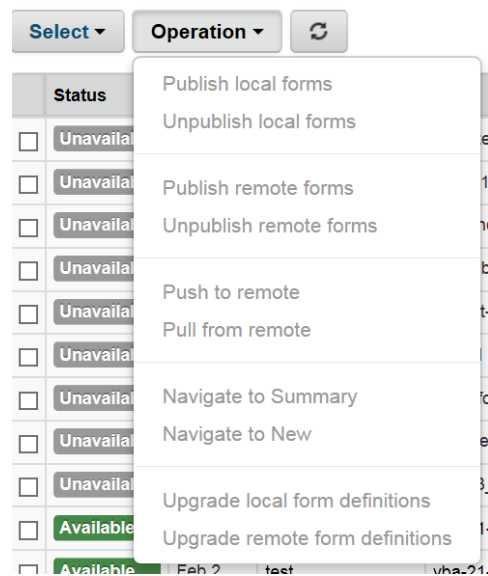
Select
Operation
Refresh

All
None
Unpublished local forms
Published local forms
Unpublished remote forms
Published remote forms
Forms that are newer locally
Forms that are newer remotely

Clicking **All** selects all of the patient's records. Clicking **None** deselects all of the patient's records. The user may also select **Unpublished local forms** or **Published local forms**. Available forms are displayed in black type. The grayed out selections on the pulldown menu are not available for selection.

When the **Operation** button is clicked, a pulldown menu opens with the choices available appears (Figure 32).

Figure 32: Operation Menu Open



The grayed out selections on the pulldown menu above are not available for selection.

The header bar reminds the user of the patient's name, age, and date of birth to help prevent confusion. The table display shows, in order from left to right, each form's **Status** (**Available** or **Unavailable**), when date the record was last **Modified**, the **Application** used to create the record, the **VA Form ID**, and the **Title** of the form. Note that Application will show all forms regardless of the organization that created them. To **Select** a record, the user clicks the checkbox to the far left of the record in the list desired. Multiple selections are supported.

On the far right of the screen, a scroller is available (circle, Figure 33) in case there are more records than the screen can display at once. The single carats < > indicate left and right, the double carats << >> indicate going to the beginning (left carats) or end of the list (right carats).

There are six columns on the Patient Lookup screen: **Status**, **Modified**, **Organization**, **VA Form ID**, **Display Title**, and **Forms Started or Completed**. See Figure 34.

- **Status** tells the user if a form is **Available** for use or is housed in the Library.
- **Modified** tells the user when the form was last modified.
- **Organization** tells the user what organization created the form.
- **VA Form ID** tells the user the **VA Form ID** of the form in that row.
- **Form** tells the user the **VA Form Name**.
- **Display Title** tells the user the title given by the creator of the form file.

- **Forms Started or Completed** shows how many of that particular form have been started or completed for that patient.

Figure 33: Patient Lookup – Record List

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name EIGHT, PATIENT Age 79 Date of Birth Apr 07, 1935 Patient Lookup

Select Operation

Showing 1 to 7 of 7 entries

Status	Modified	Organization	VA Form ID	Display Title	Forms Started or Completed
Available	February 19, 2015 11:35:11	test	vba-21-0960a-3-are	Hypertension Disability Benefits Questionnaire	3
Available	February 19, 2015 11:34:19	test	vba-21-0960a-1-are	Diabetes Mellitus Disability Benefits Questionnaire	1
Available	February 19, 2015 11:33:24	test	vba-21-0960p-2-are	Mental Disorders (Other than PTSD and Eating Disorders) Disability Benefits Questionnaire	2
Available	February 19, 2015 11:32:25	test	vba-21-0960n-1-are	Ear Conditions (including vestibular and infectious conditions) disability benefits questionnaire	3
Available	February 19, 2015 11:31:33	test	vba-21-0960n-2-are	Eye Conditions Disability Benefits Questionnaire	3
Available	February 19, 2015 11:30:12	test	library	Reusable Form Parts	0
Unavailable	February 2, 2015 16:18:38	test	hypertension-mb	Hypertension Disability Benefits Questionnaire - MB	0

Previous 1 Next

Show 10 entries

Figure 34: Callout of Top of Form List with Column Headers Called Out

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name EIGHT, PATIENT Age 79 Date of Birth Apr 07, 1935 Patient Lookup

Select Operation

Showing 1 to 7 of 7 entries

Status	Modified	Organization	VA Form ID	Display Title	Forms Started or Completed
Available	February 19, 2015 11:35:11	test	vba-21-0960a-3-are	Hypertension Disability Benefits Questionnaire	3
Available	February 19, 2015 11:34:19	test	vba-21-0960a-1-are	Diabetes Mellitus Disability Benefits Questionnaire	1
Available	February 19, 2015 11:33:24	test	vba-21-0960p-2-are	Mental Disorders (Other than PTSD and Eating Disorders) Disability Benefits Questionnaire	2
Available	February 19, 2015 11:32:25	test	vba-21-0960n-1-are	Ear Conditions (including vestibular and infectious conditions) disability benefits questionnaire	3
Available	February 19, 2015 11:31:33	test	vba-21-0960n-2-are	Eye Conditions Disability Benefits Questionnaire	3
Available	February 19, 2015 11:30:12	test	library	Reusable Form Parts	0
Unavailable	February 2, 2015 16:18:38	test	hypertension-mb	Hypertension Disability Benefits Questionnaire - MB	0

Previous 1 Next

Show 10 entries

Sorting of the columns is done by clicking the arrows next to the desired item on the header bar. The sorting arrows toggle between ascending sort and descending sort (Figure 35).

Figure 35: Closeup of Form List with Sorting Arrows Indicated

Status Modified Organization VA Form ID Display Title Forms Started or Completed

3.2.3. Form History for Patient

The Patient Form History screen shows all of the instances of a given form for that patient (Figure 36). There may only be one instance or there may be many. In this case, there are two instances, one Submitted and one Saved.

Figure 36: Patient Form History Screen

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name EIGHT, PATIENT Age 79 Date of Birth Apr 07, 1935 Patient Lookup

Hypertension Disability Benefits Questionnaire (vba-21-0960a-3-are)

Showing 1 to 2 of 2 entries Show 10 entries

Status	Created	Modified	Referenced Version
<input type="checkbox"/> Submitted	February 19, 2015 11:37:04	February 19, 2015 11:40:10	5
<input type="checkbox"/> Saved	February 3, 2015 10:38:18	February 19, 2015 16:19:52	4

Previous 1 Next

Form Templates Review Delete Create New Form

- **Status (circled):** There are three possible statuses for a patient form.
 - **Saved** means the form has been saved.
 - **Draft** is used for a form which has been opened for a patient and not yet saved, or for a saved form which has additional changes which have not yet been saved.
 - **Submitted** means the form has already been submitted. The form will become read-only after submission. The user can view the form, but is returned to the summary page without being able to change the form.
- **Created** is the date the form was created and made available for use.
- **Modified** is the date the form was last modified.
- To return to the Patient's Form Selection screen, click the **Form Templates** button.
- **Review** button allows the user to review the form (currently not available, as it is grayed out).
- **Delete** button allows the user to delete the current form (currently not available, as it is grayed out).
- **Create New Form** button allows the user to create another form for this patient.
- **Edit Form** (click on row to select) allows the user to edit the current form once selected
- The **Patient Header** contains non-editable patient data such as the Patient Name, Age, and Date of Birth.

- **Sorting** allows the user to sort the forms by the criteria in the header in ascending or descending order.

3.3. Creating a New Form for a Patient

To create a new form for a patient, the user first uses Patient Lookup to find the patient in question. Patient Lookup is covered on page 22, **Section 3.2.2 Patient Lookup**.

Once the Patient has been found by Patient Lookup and the appropriate Patient Name has been selected, the user may select the new Form Template needed by clicking the Form Templates button (circle, Figure 37).

Figure 37: Patient Form History Screen – Form Templates Button

VAHealth Modernized Progress Notes

About Help Logout

Welcome ONE,MPNPROVIDER Station 613

Name **EIGHT, PATIENT** Age **79** Date of Birth **Apr 07, 1935** [Patient Lookup](#)

Hypertension Disability Benefits Questionnaire (vba-21-0960a-3-are)

Showing 1 to 3 of 3 entries Show 10 entries

	Status	Created	Modified	Referenced Version
<input type="checkbox"/>	Draft	February 20, 2015 13:06:06	February 20, 2015 13:06:06	5
<input type="checkbox"/>	Saved	February 3, 2015 10:38:18	February 19, 2015 16:19:52	4
<input type="checkbox"/>	Submitted	February 19, 2015 11:37:04	February 19, 2015 11:40:10	5

Previous 1 Next

Form Templates Review Delete Create New Form

Note that in this instance, the **Create New Form** button will create a new, blank Hypertension Disability Benefits Questionnaire (Figure 38).

Figure 38: New Blank Hypertension Form Created by Clicking Create New Form

The screenshot displays the VA Health Modernized Progress Notes interface. At the top, the header includes the VA Health logo, the text "Modernized Progress Notes", and navigation links for "About", "Help", and "Logout". Below the header, a status bar shows "Welcome ONE,MPNPROVIDER" and "Station 613".

The main content area is titled "Hypertension Form". It features a sidebar on the left with a list of sections: "Patient/Veteran Information", "Note to Physician", "Section 1: Diagnosis", "Section 2: Medical History", "Section 3: Other Pertinent Ph...", "Section 4: Functional Impact", "Section 5: Remarks", "Section 6: Physician Certific...", "Privacy Act Notice", and "Respondent Burden". The "Patient/Veteran Information" section is currently selected.

The main content area for the "Patient/Veteran Information" section contains the following information:

- Name:** EIGHT, PATIENT
- Age:** 79
- Date of Birth:** Apr 07, 1935
- Patient Lookup:** (link)

Below the patient information, there is a section titled "Important - The Department of Veterans Affairs (VA) will not pay or reimburse any expenses or costs incurred in the process of completing and/or submitting this form. Please read the Privacy Act and Respondent Burden information before completing this form."

There are two input fields for patient information:

- * Name of Patient/Veteran: EIGHT, PATIENT
- * Patient/Veteran Social Security Number: *SENSITIVE*

At the bottom of the form, there are navigation buttons: "Prev", "Next", "Patient Form History", "Clear", "Save", "Review", and "Submit".

The functions on this screen have been reviewed in Section 3.2.1: Form Sections.

4. Project-Specific Scenarios

Refer to the Usability Test Plan located on the wiki:

<https://wiki.mobileheath.va.gov/display/PNCSSF/Usability+Test+Planand+Report>.

5. Troubleshooting

Information for the Troubleshooting section will be added in future iterations.