# Claims Processing Eligibility (CP&E) Teams 1 and 2

**Build 9 Plan**



## CLIN 0008AC (includes

**CLIN 0008AF Build Release Planning Package and CLIN 0008AG Sprint Plan)**

**Department of Veterans Affairs (VA) Office of Information and Technology (OIT)**

**September 2018**

**Version 0.8**

**Revision History**

NOTE: The revision history cycle begins once changes or enhancements are requested after the document has been baselined.

|  |  |  |  |
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| **Date** | **Version** | **Description** | **Author** |
| 9/7/2018 | 0.8 | Updated Sprint 27 | Michael Synakiewicz |
| 8/23/2018 | 0.7 | Updated Sprint 26 | Michael Synakiewicz |
| 08/14/2018 | 0.6 | Updated Sprint 25 to CVA | Michael Synakiewicz |
| 08/06/2018 | 0.5 | Updated Plan per discussions with VA. | Michael Synakiewicz |
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| 07/30/2018 | 0.2 | Updated draft per discussions with VA. | Michael Synakiewicz |
| 07/18/2018 | 0.1 | Initial Draft of CPE Build 9 Plan. | Michael Synakiewicz |

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# Introduction

### The Affordable Care Act (ACA) initiative surrounds CHAMPVA and Spina Bifida (SB) programs, with the business requiring the ability to disenroll family members from each program even if the individual meets all pre-defined eligibility requirements. The project affects changing enrollment statuses (Enrolled, Disenrolled, Re-Enrolled, Deceased), stopping/starting claim(s) payment based on status, changing enrollment period(s) for updated status for the individual, and the ability for the permitted users to generate correspondence for the disenrollment.

This initiative will capture the disenrollment and subsequent actions concerning the individual within the system as an event, starting a historical context containing the user ID of the permitted personnel making the determination, the date the change was made and the reason code applied for the change.

# Build Execution

This document describes the Build 9 Plan for the Claims Processing and Eligibility (CP&E) project. The Build includes 4-Sprints for approximately two (2) weeks each that run from August 1, 2018, through September 27, 2018. Throughout the build, the scrum teams will elaborate, analyze, program, validate, test, and build user stories supporting the business owner’s priorities. Subsequently, released prioritized items in the backlog are captured in the Rational product backlog.

Sprint teams collaborate to produce and deliver code to the VA for Quality Assurance (QA) and User Acceptance Testing (UAT). Defects found during sprints will be evaluated immediately by the scrum team. Defects that can be resolved within the sprint will be tasked and resolved. FTC will call defects “bugs”.

Defects that cannot be resolved within the sprint will be placed on the Build Backlog to be resolved based upon the business priorities. These defects will be evaluated by the scrum team and estimates will be listed in Rational, then prioritized, and approved by the business. At the end of the sprint, a build is created and demonstrated. Stories with High and Very High defects will not be considered complete and will not be demonstrated at the end of a sprint. Stories without defects and stories with Low or Medium defects will be demonstrated for acceptance.

During the two-week sprint period, FTC is preparing for building and demonstrating the product. FTC has continuous deployment jobs that help sustain our builds, packaging fixes, and promoting the code from one environment to the next. FTC keeps control of its versioning and configurations, including preparing test data for testing and fixes.

A retrospective ceremony is used to review and approve the work product completed during the two-week sprint.

# Scrum Teams

FTC will accomplish sprint planning based on agile velocity and capacity. Agile velocity is based upon the team average over three months of previous sprints. Agile capacity is determined by the team members assigned and their availability during the sprint to accomplish tasks.

 **Velocity**

The Velocity from Build 8 is used to plan for Build 9. Table 1, illustrates Sprint 23 total number of points completed by each team and the average points per sprint:

**Table 1: Velocity Data**

|  |  |  |
| --- | --- | --- |
| **CP&E** | **Build 8 Points Completed** | **Average Per Sprint Points** |
| Team 1 | 106 | 35 |
| Team 2 | 105 | 35 |

# Functional Specifications

 **Epics/Sub-Epics/User Stories**

### Rational link: https://URL/rm/resources/\_pXQ- oR14Eeid\_eUemM2pNw?oslc\_config.context=https%3A%2F%URL%2Frm

%2Fcm%2Fstream%2F\_kkSN8NJuEeWADNdRzgPDKQ

# Release Backlog

The Rational Product backlog contains all prioritized and accepted user stories ready for development. Backlog items can be reprioritized by the business at any time. The current backlog is maintained and available within Rational.

**Table 2: Rational Release Backlog**

|  |  |
| --- | --- |
| **Document Name** | **Document Link** |
| Release Backlog | https://URL/ccm/web/projects/HAC\_CPE%20(CM)#ac tion=com.ibm.team.apt.viewPlan&page=com.ibm.team.apt.web.ui.plann edItems&id=\_gUnCs5TREeiGkPGDOSKuag |

# Schedule

The Build schedule is described in the sections below. Story Points are estimated prior to elaboration using standard Agile principals and may not reflect actual hours estimated during sprint planning.

**Table 3: Build 9 Schedule**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task Name** | **Duration** | **Start** | **Finish** |
| CP&E Build 9 | 43 Days | 8/01/18 | 9/30/18 |
| Sprint 24 | 10 Days | 8/1/18 | 8/14/18 |
| VA Code push to TST (VA IT Support) | 1 Day | 8/9/18 | 8/9/18 |
| VA SQA (IV&V) | 2 Days | 8/10/18 | 8/13/18 |
| Sprint 25 | 10 Days | 8/15/18 | 8/28/18 |
| VA Code push to TST (VA IT Support) | 1 Day | 8/23/18 | 8/23/18 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Task Name** | **Duration** | **Start** | **Finish** |
| VA SQA (IV&V) | 2 Days | 8/24/18 | 8/27/18 |
| Sprint 26 | Days | 8/29/18 | 9/11/18 |
| VA Code push to TST (VA IT Support) | 1 Day | 9/6/18 | 9/6/18 |
| VA SQA (IV&V) | 2 Days | 9/7/18 | 9/10/18 |
| Sprint 27 | 13 Days | 9/12/18 | 9/27/18 |
| VA UAT | 13 Days | 9/12/18 | 9/27/18 |

 **Build 9 Sprint 24**

**Table 4: Build 9 Sprint 24**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team** | **Description** | **Epic** | **Sub Epic** | **User Story** | **Story Points** |
| **Team 1** | As an EEV group, I need enrollment period(s) and statuses for a family member in SB. | ACA | N/A | US001 | 13 |
|  | As an Eligibility and Enrollment Verification group, I need to view the current enrollment period and corresponding enrollment status for a family member in SB. | ACA | N/A | US002 | 13 |
|  | HICN Defect Delete Default not recognized and must enter a response. | MBI | N/A | Defect | 5 |
|  | MBI Delete Default not recognized and must enter a response. | MBI | N/A | Defect | 5 |
| **Team 2** | As an Eligibility and Enrollment Verification group, I need to view historical enrollment period(s) and corresponding enrollment status for a family member in SB. | ACA | N/A | US003 | 13 |
|  | As an Eligibility and Enrollment Verification group, I need to have the ability to disenroll a family member from the SB Program. | ACA | N/A | US010 | 13 |
|  | As an Eligibility and Enrollment Verification group, I need to have the ability to re-enroll a family member in the SB Program. | ACA | N/A | US022 | 13 |

**Sprint 24 URL:**  https://URL/ccm/web/projects/HAC\_CPE%20(CM)#action=com.ibm.team.apt.v iewPlan&page=com.ibm.team.apt.web.ui.plannedItems&id=\_fl1KYJaFEeiGkPGDOSKuag&plan Mode=com.ibm.team.apt.viewmodes.internal.workBreakdown

 **Build 9 Sprint 25**

**Table 5: Build 9 Sprint 25**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team** | **Description** | **Epic** | **Sub Epic** | **User Story** | **Story Points** |
| **Team 1** | As an Eligibility and Enrollment Verification group, I need to have the ability to disenroll a family member from the CHAMPVA (CVA) Program. | ACA | N/A | US004 | 8 |
|  | As an Eligibility and Enrollment Verification group, I need system to end CVA family member's period of eligibility to discontinue claim payments when a family member is disenrolled from the CVA Program. | ACA | N/A | US005 | 8 |
|  | As an Eligibility and Enrollment Verication group, I need the system to automatically generate CHAMPVA disenrollment notification when a family member is disenrolled from the CHAMPVA Program. | ACA | N/A | US006 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need the system to maintain the history of the date/time CHAMPVA disenrollment notifications have been generated when a family member is disenrolled from the CHAMPVA Program. | ACA | N/A | US007 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need the ability for authorized users to reprint CHAMPVA disenrollment notifications on demand | ACA | N/A | US008 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need to have the ability to re-enroll a family member in the CVA Program. | ACA | N/A | US016 | 5 |
| **Team 2** | As an Eligibility and Enrollment Verification group, I need the system to maintain the history of the date/time SB disenrollment notifications have been generated when a family member is disenrolled from the SB Program. | ACA | N/A | US013 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need the system to create a new CHAMPVA period of eligibility to allow for claim payments when a family member is re-enrolled into the CHAMPVA Program. | ACA | N/A | US017 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need the system to automatically generate CVA re- enrollment notification when a family member is re-enrolled into the CVA Program. | ACA | N/A | US018 | 5 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Team** | **Description** | **Epic** | **Sub Epic** | **User Story** | **Story Points** |
|  | As an Eligibility and Enrollment Verification group, I need the system to maintain the history of the date/time CVA re-enrollment notifications have been generated when a family member is re-enrolled into the CVA Program. | ACA | N/A | US019 | 5 |
|  | As an Eligibility and Enrollment Verification group, I need the ability for authorized users to reprint CVA re- enrollment notifications on demand. | ACA | N/A | US020 | 5 |

### **Sprint 25 URL:** https://URL/ccm/web/projects/HAC\_CPE%20%28CM%29#action=com.ibm.te am.apt.viewPlan&page=com.ibm.team.apt.web.ui.plannedItems&id=\_2JbWEJmZEei3iphvqggQ

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 **Build 9 Sprint 26**

**Table 6: Build 9 Sprint 26**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Build 9 - Sprint 26** | **10 Days** |  | **Wednesday 8/29/18** |  | **Tuesday 9/11/18** |
| **Team** | **Description** | **Epic** | **Sub Epic** | **User Story** | **S** | **tory Points** |
| **Team 1** | **SQA Support / EDI Re-Open** | **005** | **N/A** | **EDI Re-Open** |  | **21** |
| **Team 2** | **SQA Support / Vendor Streamlining** | **001** | **N/A** | **Vendor Streamlining** |  | **21** |

 **Build 9 Sprint 27**

**Table 7: Build 9 Sprint 27**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Build 9 - Sprint 27** | **13 Days** |  | **Wednesday 9/12/18** | **Tuesday 9/27/18** |
| **Team** | **Description** | **Epic** | **Sub Epic** | **User Story** | **Story Points** |
| **Team 1** | **SQA Support / EDI Re-Open** | **005** | **N/A** | **EDI Re-Open** | **21** |
| **Team 2** | **SQA Support / Vendor Streamlining** | **001** | **N/A** | **Vendor Streamlining** | **21** |

 **Sprint Ceremonies**

**Table 11: Sprint Ceremonies and Meeting Orientation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Meeting Name** | **Occurance** | **Time** | **Duration** | **Attendees** |
| Sprint Planning | First Day of Sprint | 9:00 AM  Wednesday | 4-6 hours | FTC Team Reps VA PM  VA PO |
| Daily Scrum | Daily | 9:00-9:30  AM | 10 Minutes per team | FTC Scrum Teams |
| Scrum of Scrums | Mon-Wed-Fri | 9:30 AM | 30 Minutes | FTC Team Reps VA PM  VA PO |
| Backlog Grooming | Weekly | 2:00 PM  Thursday | 1 Hour | FTC Team Reps VA PM  VA PO VA BA |
| Agile Requirements Elaboration | Weekly | 12:30 PM  Tues-Thurs | 30 Minutes | FTC BA/TA VA SME/BA VA PO |
| Agile Requirements Elaboration (Planning Poker) | Weekly | 2:00 PM  Friday | 1 Hour | FTC Scrum Teams |
| Sprint Review | At Sprint End | 2:00 PM  Tuesday | 1 Hour | FTC Team Reps VA PM  VA PO |
| Sprint Retrospective | At Sprint End | 4:00 PM  Tuesday | 30 minutes | FTC Scrum Teams |

 **Build 9 Planning**

**Table 12: Build 9 Planning**

|  |  |  |  |
| --- | --- | --- | --- |
| **Build 9 Planning** | | | |
| **Event** | **Timeframe** | **Duration** | **Attendees** |
| Build Plan 9 Backlog Review | 2 Months Prior to Build Start | 1 Hour | FTC Team Reps VA PM  VA PO VA BA |
| Build Plan 9 Planning Session | Various | 1 Hour | FTC Team Reps VA PM  VA PO VA BA |

|  |  |  |  |
| --- | --- | --- | --- |
| **Build 9 Planning** | | | |
| **Event** | **Timeframe** | **Duration** | **Attendees** |
| Build Plan 9 Review | Within 2-Weeks Prior to Build Start | 1 Hour | FTC Team Reps VA PM  VA PO VA BA |

**Build 9 URL:**  https://URL/ccm/web/projects/HAC\_CPE%20(CM)#action=com.ibm.team.apt.viewPlan& page=com.ibm.team.apt.web.ui.plannedItems&id=\_gUnCs5TREeiGkPGDOSKuag&planMode=com.ibm.t eam.apt.viewmodes.internal.iteration

# CCEDI Build 9 Plan Approval Signatures

### Title: Community Care Electronic Data Interchange Build 9 Plan with Sprints 24-27 detail.

Signed: Niriksha Amin, *VA OIT PM* Date:

Signed: Frank Annecchini, *Business Owner* Date: