

Pocket Card (Version 1) Application User Guide - Mobile Application

User Guide for the Pocket Card Mobile Application

DRAFT - Version 1.0 - DRAFT

1. Introduction

1.1 Purpose

The purpose of this user guide is to familiarize the user with the important features and navigational elements of the Pocket Card (PC) mobile application.

1.2 Overview

The PC mobile application allows users to access a variety of electronic pocket cards on Apple mobile devices. Pocket cards are short and simple information guides covering a variety of topics, making it easy to reference information on-the-go. PC mobile application users can easily search for pocket cards by name or topic, as well as save favorite cards to a mobile device for quick offline access. Saved pocket cards receive automatic updates when the mobile device is connected to the online Pocket Card Library to ensure information remains up-to-date.

1.3 Project References

1.3.1 Information

Point of Contact	Type	Email Address
VA OIT Mobile Development Team	Development Team	

1.3.2 Coordination

Not applicable to the PC mobile application.

1.3.3 Help Desk

Point of Contact	Type	Phone
VA Mobile App Help Desk	Help Desk	1-

1.4 Organization of the Manual

Section 3: Getting Started - This section instructs the user on how to start the application, basic application navigation, the home screen, and how to exit the application.

Section 4: Scenario - This section provides the user with step-by-step instructions explaining how to perform various application functions.

1.5 Acronyms and Abbreviations

Acronym	Definition
EULA	End User License Agreement

MAE	Mobile Application Environment
PC	Pocket Card
VA	Veterans Affairs

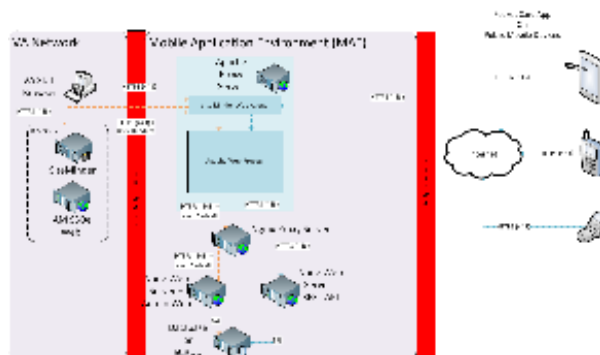
2. System Summary

This section provides a general overview of the PC mobile application, and how it supports the needs of the VA staff, Veterans, and the general public.

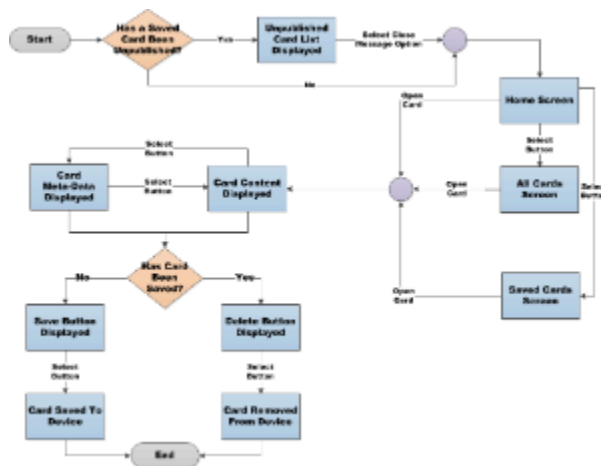
2.1 System Configuration

The PC mobile application is a hybrid mobile application installed on users' devices and available through the Apple Store.

Network Architecture Model



2.2 Data Flows



2.3 User Access Levels

Not applicable to the PC mobile application.

2.4 Contingencies and Alternate Modes of Operation

Not applicable to the PC mobile application.

3. Getting Started

This section provides a general walk-through of PC mobile application, from logging into the application, navigating through the main menu options, and exiting the application.

3.1 Logging On

1. Once installed on the mobile device, press the VA Pocket Card icon to launch the mobile application.
2. Review and accept the End User License Agreement (EULA) to access the PC mobile application home screen.

3.2 System Menu

3.2.1 Primary Navigation Menu

The primary navigation menu is available on the bottom of the screen and is static.


Menu Option	Description	Reference
Home	Opens the Home screen; displays Saved cards.	N/A
All	Opens the All screen; displays all cards in the VA Pocket Card Library.	See Section 4.1
Search	Opens the Search screen; provides searching functionality for pocket cards by title and keyword.	See Section 4.7
About	Opens the About Us screen; provides information about the application.	See Section 4.11
Help	Opens the Help information; explains the functionality of the application.	See Section 4.12

Note: An option to return to the previous screen is available on the upper left of all screens and either displays the previous screen's name or, if the previous screen's name is too long, a back arrow.

<<insert 2 screen captures showing the Home Page with no cards saved and with at least one saved card>>

3.2.2 Card Detail Screen Navigation

The Card Detail screen has two distinct views: content view and meta-data view. The content view displays the pocket card content, including hyperlinks to open external web links, make phone calls, and send emails. The meta-data view displays detailed information about the pocket cards, including the title, keywords, and more.

Menu Option	Description	Reference
	Pressing this icon button toggles the Card Detail screen between the content view and meta-data.	See Section 4.3
Save	Pressing the Save button saves the selected pocket card to the user's mobile device. The Save button is only visible if the card has not yet been saved.	See Section 4.4
Delete	Pressing the Delete button deletes the selected pocket card from the user's mobile device. The Delete button is only visible if the card is saved to the user's mobile device.	See Section 4.6

3.3 Changing User ID and Password

Not applicable to the PC mobile application.

3.4 Exit System

Not applicable to the PC mobile application.

3.5 Special Instructions for Error Correction

Not applicable to the PC mobile application.

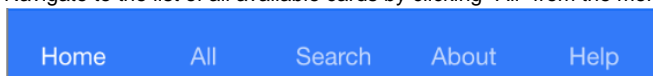
3.6 Caveats and Exceptions

Not applicable to the PC mobile application.

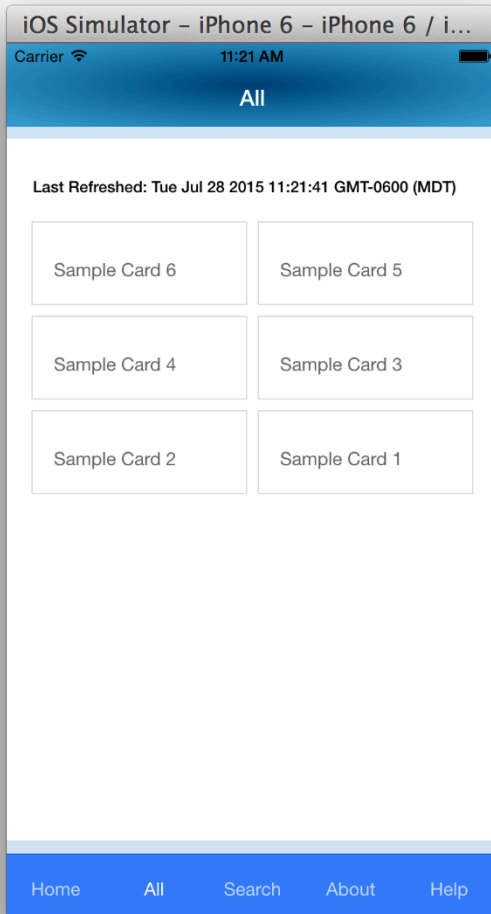
4. Scenarios

4.1 How to view a list of all available pocket cards

1. Navigate to the list of all available cards by clicking "All" from the menu bar located at the bottom of the screen.

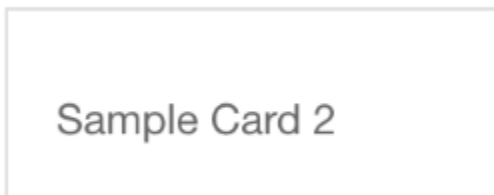


2. From the All screen, scroll to view the list of all available pocket cards.



4.2 How to select and open a pocket card

1. From the menu bar, select "Home", "All" or "Search" from the list of menu options to navigate to the desired screen.
2. Locate a pocket card from the list view.
3. Select the pocket card by clicking or tapping inside the button containing the pocket card title.



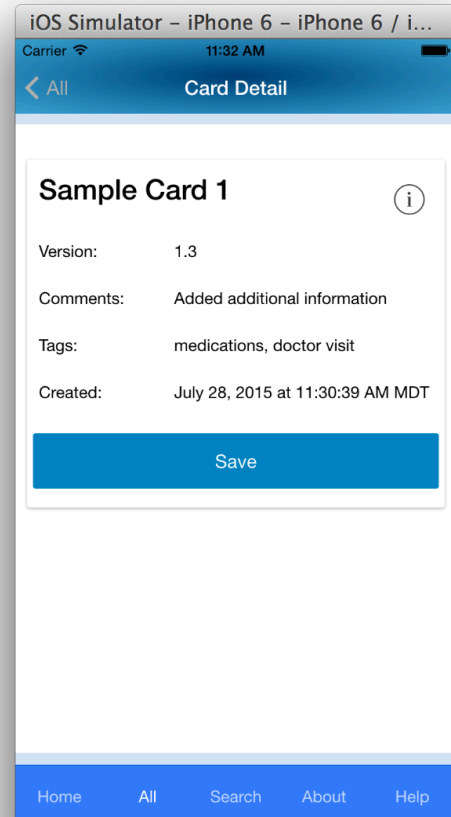
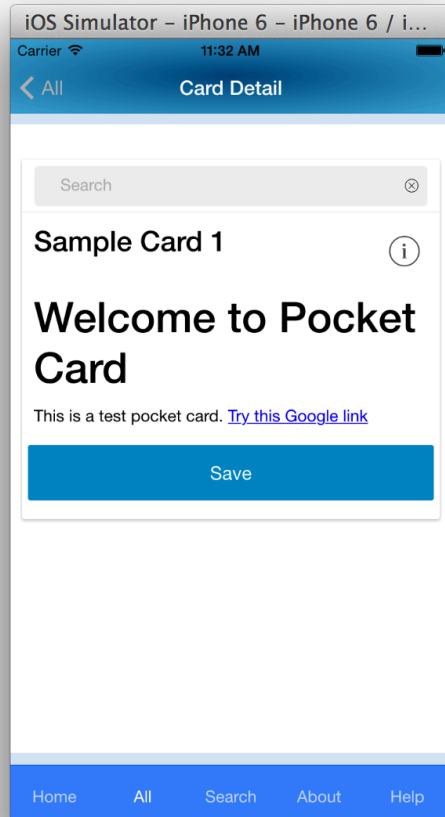
4.3 How to navigate within an open pocket card

1. There are two viewable components for a pocket card: the meta-data and the pocket card content. To toggle between the pocket card

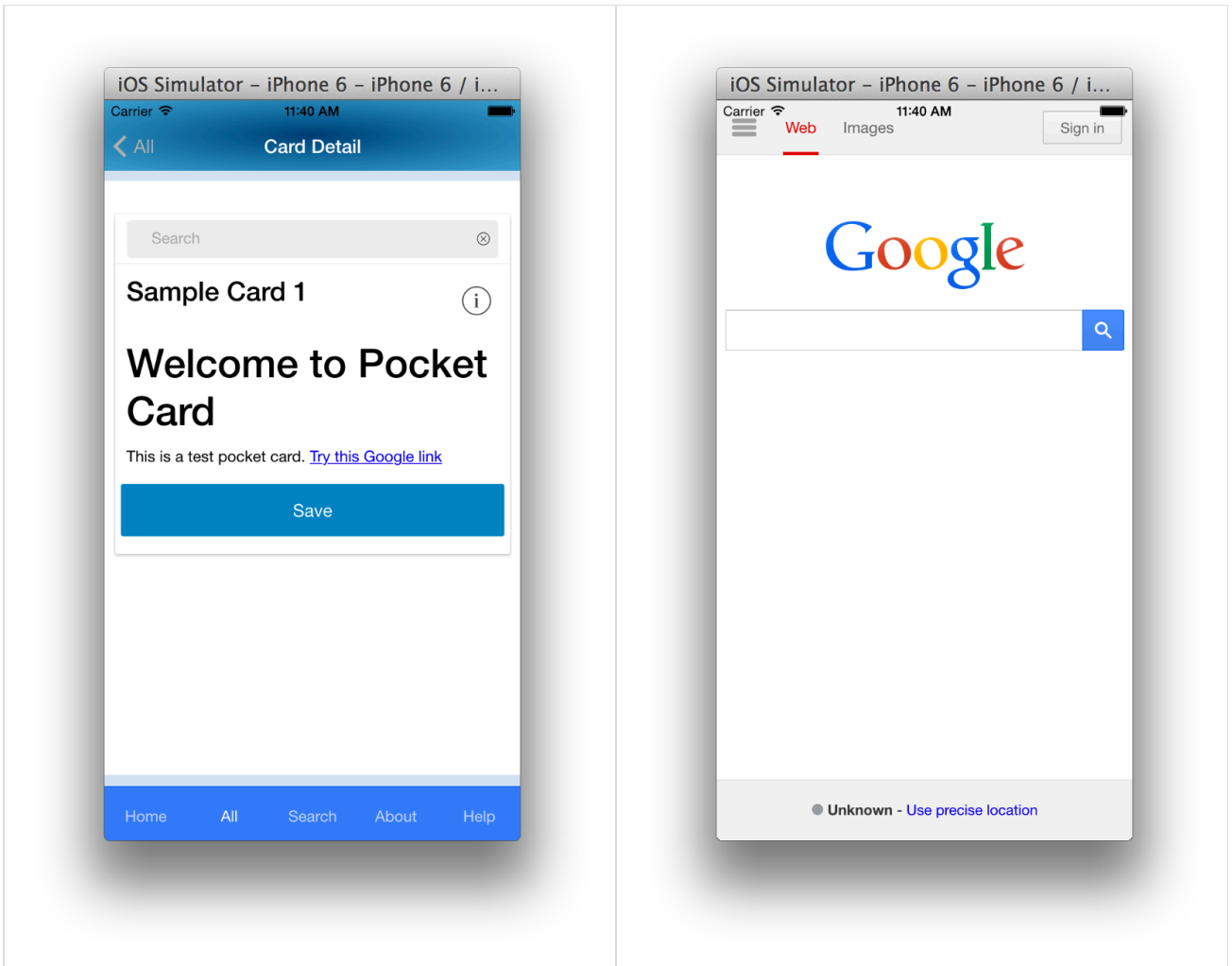
details screen and the pocket card content screen, click or tap the



icon.



2. If the pocket card content spans more than one screen, scroll to view the remaining content.
3. To make a phone call using an imbedded phone number, click or tap the phone number listed in the pocket card to open the dial pad screen.
4. To open a linked mobile website, click or tap the imbedded hyperlink listed in the pocket card to open the website.



5. To email a contact using an imbedded email address, click or tap the email address listed in the pocket card to open a new email window.
6. To navigate to the list view, click or tap the back arrow.



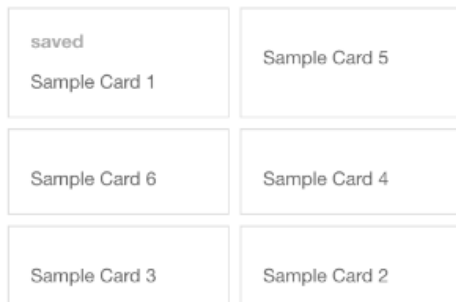
7. To navigate to other screens within the application, use the menu located at the bottom of the screen.

4.4 How to save a selected pocket card to a mobile device

1. Open a selected pocket card from the list view on the All or Search screens.
2. Click or tap the Save button located at the bottom of the pocket card. The selected pocket card will be saved to the mobile device.



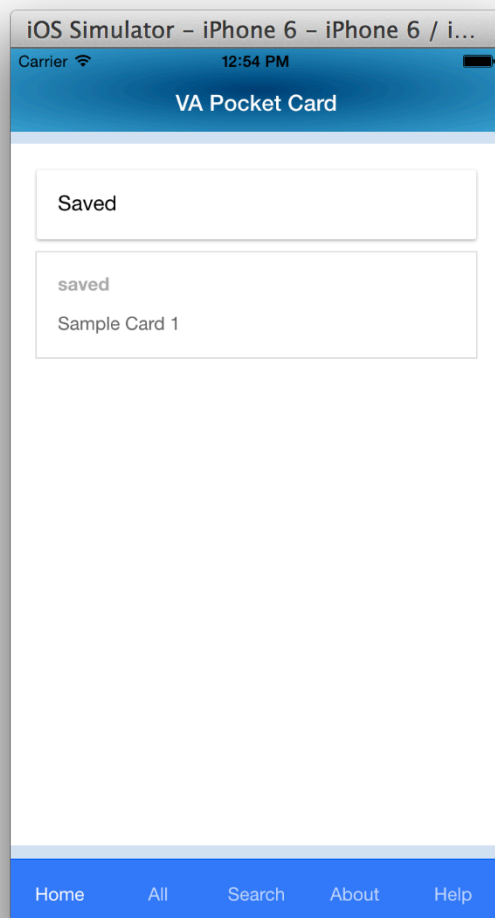
3. A saved pocket card will display a saved status indicator in the list view.



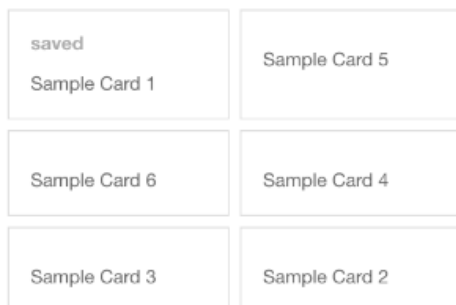
Note: A saved pocket card will be available even when the mobile device is not connected to the Internet.

4.5 How to view a list of saved pocket cards

1. A list of all saved pocket cards is displayed on the Home screen.



2. Once a card is saved, it will display a “saved” indicator when viewed in the list view on the All or Search screens.



4.6 How to delete a saved pocket card from a mobile device

1. From the Home screen, select and open a saved pocket card.
2. Click or tap the Delete button located at the bottom of the screen. The selected pocket card will be removed from the mobile device.

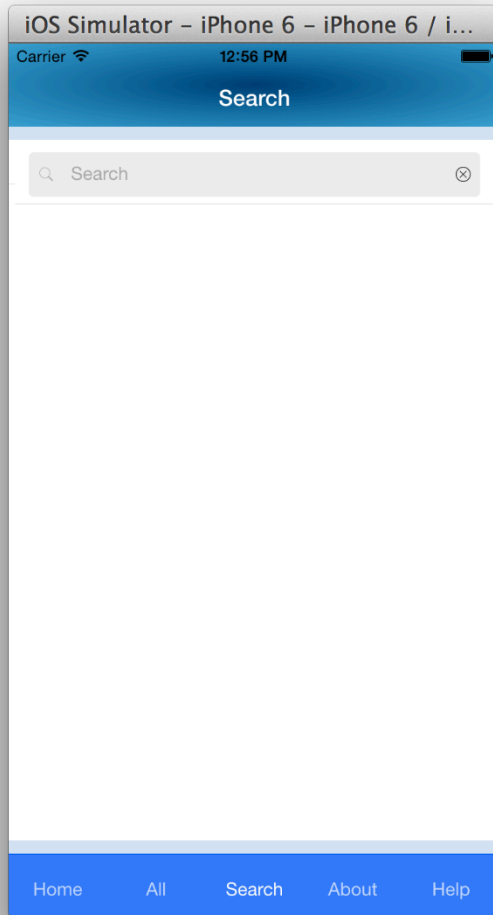
Delete

Note: A deleted pocket card is no longer viewable when a mobile device is not connected to the Internet.

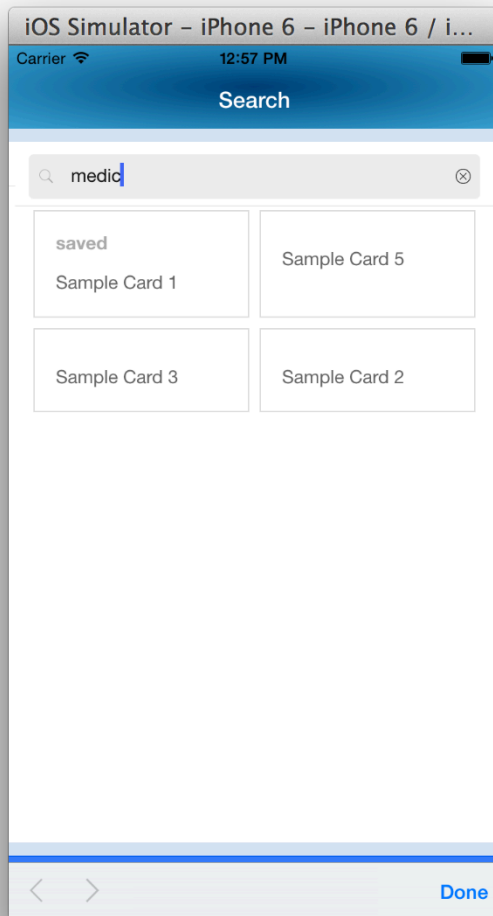
Note: A deleted pocket card can only be accessed from the pocket card library when a mobile device is connected to the Internet.

4.7 How to search for a pocket card

1. Navigate to the search screen by clicking "Search" from the menu bar located at the bottom of the screen.



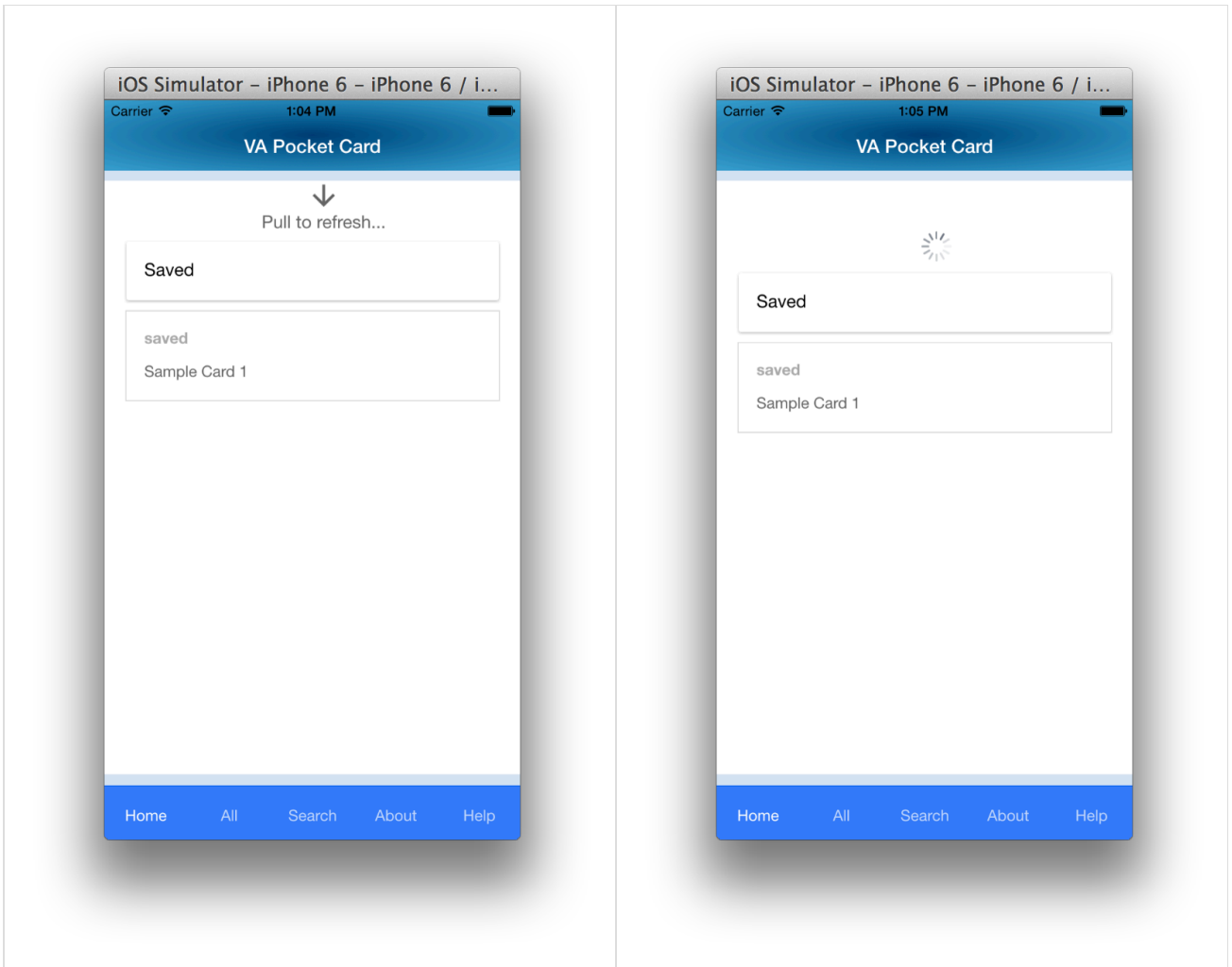
2. Enter a desired term or phrase into the search field.



3. Scroll through the resulting list of pocket cards displayed below the search field.

4.8 How to manually refresh a screen to obtain updated pocket card content

1. From the menu bar, select "Home" or "All" from the list of menu options to navigate to the desired screen.
2. To manually refresh updated card content for the selected screen, perform a "pull to refresh" motion on the mobile device touch screen. (Touch near the top of the display screen and drag in a downward direction.)



Note: A mobile device must be connected to the Internet to receive manual and automatic content updates.

4.9 How to tell if a pocket card has been updated

1. From the menu bar, select "Home" or "All" from the list of menu options to navigate to the desired screen.
2. Once a pocket card is updated, the pocket card will display an "updated" indicator when viewed in the list view.

Last Refreshed: Tue Jul 28 2015 13:05:50 GMT-0600 (MDT)

updated Sample Card 5	saved Sample Card 1
Sample Card 6	Sample Card 4
Sample Card 3	Sample Card 2

4.10 How to tell if a new pocket card has been added to the library

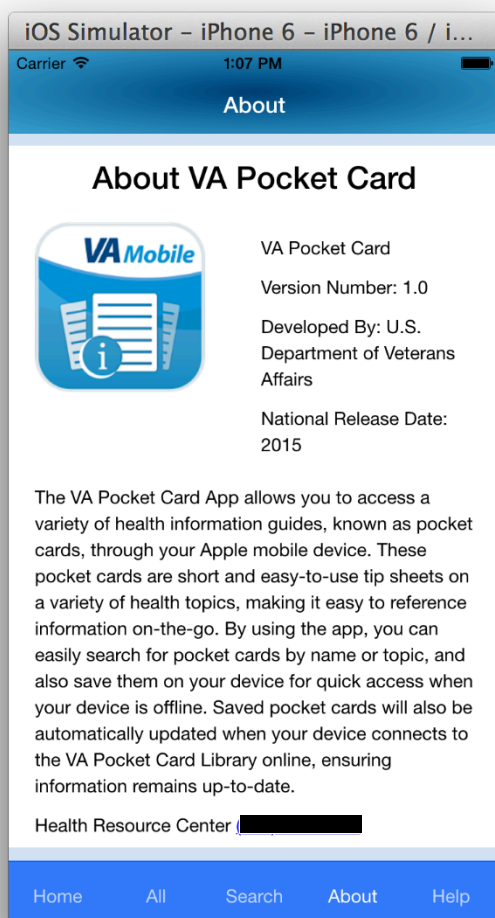
1. From the menu bar, select "Home" or "All" from the list of menu options to navigate to the desired screen.
2. Once a pocket card is newly added, the pocket card will display a "new" indicator when viewed in the list view.

Last Refreshed: Tue Jul 28 2015 13:17:50 GMT-0600 (MDT)

new Sample Card New	Sample Card 5
Sample Card 1	Sample Card 6
Sample Card 4	Sample Card 3
Sample Card 2	

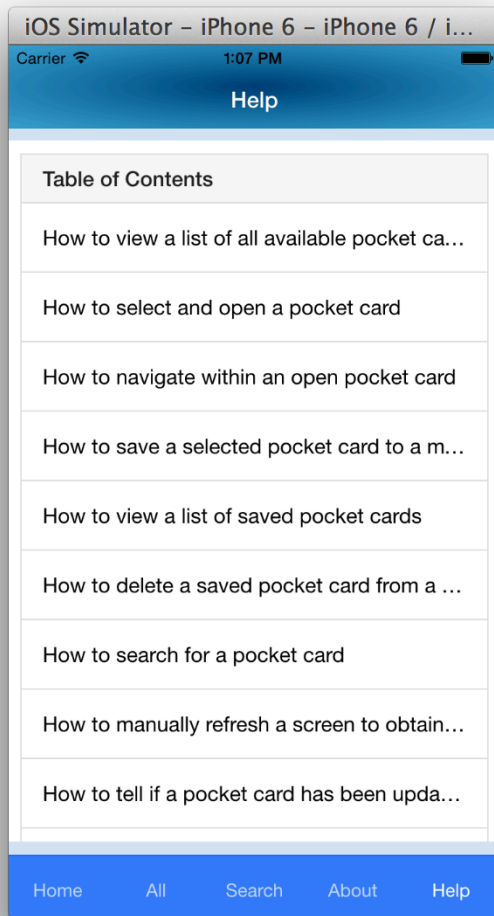
4.11 How to learn more about the VA Pocket Card application

1. From the menu bar, select “About” from the list of menu options.
2. The About screen will display information such as the version, release date, application description, and a hyperlink to the End User License Agreement (EULA).



4.12 How to get help using the application

To browse help categories for the PC mobile application, click on Help in the navigation menu. The Help screen includes additional application information and guidance such as how to perform certain actions and navigation instructions.



5. Troubleshooting

If the mobile device is unable to connect to the VA Pocket Card Library, the application will be unable to:

- Display the Card Detail screen (content view) of unsaved pocket cards
- Update the list of cards on the All screen
- Download and display updated content of any saved pocket cards
- Remove pocket cards that have been "unpublished" in the VA Pocket Card Library

Possible reasons for not being able to connect to the VA Pocket Card Library are:

- The mobile device does not have an internet connection
- The VA Pocket Card Library is down for maintenance or is otherwise unavailable

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